



PENDLETON COUNTY LOCAL BOARD OF HEALTH
Pendleton County Health Center Conference Room
July 8, 2021
6:00 p.m.

Members Present:

Dr. Brian Schack
 Jennifer Wright
 Rose Verax
 Judge David Fields
 JoAnn Cordray
 Henry Bertram
 Monte McElfresh
 Theresa Flairty
 Shannon Sandy

Members Absent:

Billy Matthews
 Allison Nichols
 Tabitha Biddle

Staff Present:

Dr. Georgia Heise
 Michelle Wilburn
 Justin Pittman
 Sherry Fitzgerald
 Kendall O'Toole

Welcome

Chairman Brian Schack called the meeting to order at 6:05 pm. A quorum was present. No one from the public was present.

Topic: Approval of meeting minutes

Discussion: Chairman Brian Schack asked the Board Members to review the meeting minutes from July 22, 2020. The minutes were reviewed with no discussion.

Action: JoAnn Cordray made a motion to accept the minutes as presented. Rose Verax seconded. The motion passed unanimously.

Topic: Amended FY21 Budget

Discussion: Board Members were given a copy of the amended FY21 budget. Dr. Heise explained that the difference was due to repairs needed on the door, resurfacing the parking lot and landscaping.

Action: Motion was made by Henry Bertram to approve the amended FY21 budget. Dr. Shack seconded the motion. Motion passed unanimously.

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Topic: FY22 Budget/Tax Rate

Discussion: Board Members were given a copy of the proposed FY22 budget. Dr. Georgia Heise highlighted that a quote is included in the budget for signage for the building. She recommended that the tax rate remain at 5.8 and contribution rate of 5.4%.

Action: Judge Fields made a motion to approve the proposed FY22 budget, tax rate remain at 5.8 and include the amendment to allow the purchase of signage for the building. Shannon Sandy seconded. Motion passed unanimously.

Topic: Board Officers and District Representative

Discussion: Dr. Schack opened the discussion for any Board Members that may be interested in an Officer position. Dr Heise suggested that a 3rd signatory be added to the account. JoAnn Cordray volunteered to become the 3rd signatory for the Board.

Action: Judge Fields made a motion to keep all the officers the same and to add Joann as a 3rd signatory. Henry Bertram seconded. Motion passed unanimously.

Topic: Building

Discussion: There was discussion on seeking bids to remodel the conference room in the PCHC.

Action: Henry Bertram made a motion to go ahead and get bids for the remodel. Judge Fields seconded. The motion passed unanimously.

Topic: Covid Updates

Discussion: Dr. Heise gave updates concerning COVID and COVID vaccines.

Action: No action needed

Topic: Adjournment

Action: Dr. Schack made a motion to adjourn. Rose Verax seconded. The meeting was adjourned at 6:33 pm.

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[Signature] _____ 8/16/2022
 Board Chairman Date

[Signature] _____ 8/16/22
 District Director Date

[Signature] _____ 8/16/2022
 Board Secretary Date

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