

Pendleton County Local Board of Health
Minutes
August 21, 2008

Members Present: Henry Bertram, Chairman
Brian Schack, MD
Mark Faulhaber
Monte McElfresh, DMD
Trena Mains
Rose Verax
Tony Hall, DVM
Delbert Cox
JoAnn Florence
Connie Frances-Robey

Members Absent: Dorothy Jean Nordheim
Jennifer Wright

Staff Present: Georgia Heise, DrPH, District Director
Amy Young, Administrative Manager
Marsha Kemper, Secretary

Welcome and Remarks: Chairman Henry Bertram welcomed everyone to the meeting held at the Pendleton County Health Center on August 21, 2008. He declared a quorum present and called the meeting to order. Judge Bertram welcomed two new Board members.

Topic: Approval of Minutes- January 10,2008

Discussion: The minutes of January 10, 2008 were reviewed

Action: Mark Faulhaber made the motion to approve the January 10, 2008 minutes. Rose Verax seconded the motion, which passed unanimously.

**Pendleton Co. Local Board
of Health Minutes
August 21, 2008
Page 2**

Old Business

Topic: Investments Options

Discussion: Marsha Kemper informed the Board members due to the sudden drop in interest rates we have not yet moved the general account to Fifth Third Bank. Ms Kemper informed the Board members that Fifth Third Bank is offering interest rate based on the Federal Fund rate minus .25. After discussion the Board decided to put \$50,000.00 in a 6 month Certificate of Deposit with a local bank that offers the best rate and move the remaining balance to Fifth Third Bank.

Action: Tony Hall made the motion to purchase a CD for \$50,000.00 for 6 months with a local bank that offers the best rate and to move the remaining balance to Fifth Third Bank. Trena Mains seconded the motion, which passed unanimously.

Action: Mark Faulhaber made the motion that each Board member be contacted to give their approval for the acquisition of a CD in the event that the decision needs to be made prior to the next Board meeting. Brian Schack seconded the motion, which passed unanimously.

New Business

Topic: FY 07/08 Financial Statement

Discussion: Amy Young, Administrative Manager, reviewed the FY 07/08 Financial Statement with the Board members. Ms Young explained to the Board that this statement would be published in the local newspaper.

Action: Delbert Cox made the motion to approve the FY 07/08 Financial Statement as presented. JoAnn Florence seconded the motion, which passed unanimously.

**Pendleton Co. Local Board
of Health Minutes
August 21, 2008
Page 3**

Topic: FY 08/09 Property Assessment Information

Discussion: Ms. Young reviewed the FY Property Assessment Form from the office of Property Valuation. Ms. Young stated that it lists the total amount of property in Pendleton County subject to taxation for 2008.

Topic: Establishment of Public Health Tax Rate FY 08/09

Discussion: After discussion concerning the Public Health Tax Rate, it was decided to keep the rate the same at 5.5 cents/100.00 for the Real Property, Tangible Property, and the Motor Vehicles.

Action: Monte McElfresh made the motion to keep the Tax Rate at 5.5 cents/\$100.00. Tony Hall seconded the motion, which passed unanimously.

Topic: Budget Summary General Fund FY 08/09

Discussion: Ms Young reviewed the Budget Summary for General Fund FY08/09.

Action: Rose Verax made the motion to approve the Budget Summary for General Fund FY 08/09. Mark Faulhaber seconded the motion, which passed unanimously.

Topic: TRDHD Lease Agreement 08

Discussion: Ms. Young reviewed the Lease agreement between Pendleton County Public Health Taxing District and Three Rivers District Health Department and Home Health.

Action: Mark Faulhaber made the motion to accept the Lease Agreement 08 as prepared. Brian Schack, MD seconded the motion, which passed unanimously.

**Pendleton Co. Local Board
Of Health Minutes
August 21, 2008
Page 4**

Topic: Public Officials Bond

Discussion: Ms Young informed the Board members that Three Rivers District is mandated to ensure bonding for employees and Board members for the maximum amount of funds that they have access to at any given point within the year. Three Rivers District purchases the bonding under a blanket KACo policy that covers our Local Board of Health signatories.

Topic: Election of Officers

Discussion: Judge Bertram informed the Board members that the current officers were Henry Bertram, Chairman, Mark Faulhaber, Vice Chairman and Dorothy Jean Nordheim, Treasurer.

Action: Mark Faulhaber made the motion to keep Dorothy Jean Nordheim, Treasurer. Delbert Cox seconded the motion, which passed unanimously.

Action: Monte McElfresh made the motion to elect Delbert Cox, Vice Chairman. Mark Faulhaber seconded the motion, which passed unanimously.

Action: Monte McElfresh made the motion for Delbert Cox to represent the Pendleton County Local Board of Health at the Three Rivers District Board of Health meeting. Delbert Cox would be replacing Mark Faulhaber on the District Board. Brian Schack seconded the motion, which passed unanimously.

Action: Mark Faulhaber made the motion to keep Judge Henry Bertram, Chairman. JoAnn Florence seconded the motion, which passed unanimously.

Topic: Pendleton County Board of Health Member Terms/ Nominees

Discussion: Marsha Kemper, designated secretary for the Local Board of Health, explained the term renewal and the biographical forms. She passed out the forms to the members that needed to renew their terms.

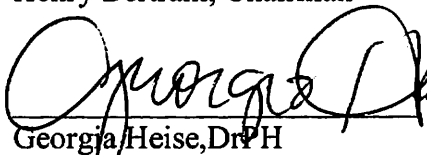
**Pendleton Co. Local Board
of Health Minutes
August 21, 2008
Page 5**

Topic: Next Meeting

Discussion: Dr. Georgia Heise, District Director, invited all the Board members to the Christmas District Board Dinner meeting at Perry Park on Friday, December 12, 2008 at 6:00pm. The District Board will meet at 6:00pm and dinner will follow. Ms. Kemper will notify the Board members when the next meeting will be.

Action: Mark Faulhaber made the motion to adjourn the meeting. JoAnn Florence seconded the motion, which passed unanimously.


Henry Bertram, Chairman 9/30/08
Date


Georgia Heise, DrPH 9/30/08
District Director Date


Marsha Kemper, Secretary 9/30/08
Date