

**CARROLL COUNTY LOCAL BOARD OF HEALTH
MINUTES**

AUGUST 25, 2008

Members Present: Wilbert Oder, Chairman
Harold "Shorty" Tomlinson, Judge Executive
Charles Webster
Bill Osborne
Philip Habas, DMD
Jodie Kemper, RN
Ben Kutnicki, MD
Richard Kates

Members Absent: Susan New
Sandy May
Mark Miller, MD
Cecil Martin, MD

Staff Present: Georgia Hesie, DrPH, District Director
Justin Pittman
Amy Young
Marsha Kemper
Rachel Dermon

Welcome and Remarks: Chairman Wilbert Oder welcomed everyone to the meeting at the Carroll County Health Department conference room on August 25, 2008. He declared a quorum present and called the meeting to order.

Topic: Approval of Minutes-August 06, 2007

Discussion: The minutes of August 06, 2007 were reviewed.

Action: Charles Webster made the motion to approve the minutes for August 06, 2007 meeting as prepared. Bill Osborne seconded the motion, which passed unanimously.

Old Business

There being no old business to discuss move onto New Business.

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New Business

Topic: FY 07/08 Financial Statement

Discussion: Amy Young, Administrative Manager, reviewed the FY 07/08 Financial Statement with the Board members. Ms. Young explained to the Board that this statement would be published in the local newspaper.

Action: Judge Tomlinson made the motion to approve the FY 07/08 Financial Statement as presented. Charles Webster seconded the motion, which passed unanimously.

Topic: FY 08/09 Property Assessment Information

Discussion: Ms. Young reviewed the FY Property Assessment Form from the Office of Property Valuation. Ms. Young stated that it lists the total amount of property in Carroll County subject to taxation.

Topic: Establishment of Public Health Tax Rate FY 08/09

Discussion: After discussion concerning the Public Health Tax Rate, it was decided to keep the rate the same at 5.4 cents/\$100.00.

Action: Charles Webster made the motion to keep the Tax Rate the same at 5.4 cents/\$100.00. Philips Habas, DMD seconded the motion, which passed unanimously.

Topic: Budget Summary for General and Construction Fund FY 08/09

Discussion: Ms. Young reviewed the Budget Summary for General Fund FY 08/09. Ms. Young explained to the Board members that the Construction account was closed in FY 07/08. That approximately \$11,500.00 was transferred into the General Account.

Action: Judge Tomlinson made the motion to approve the Budget Summary for the General and Construction Accounts for FY 08/09. Bill Osborne seconded the motion, which passed unanimously.

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Topic: Public Officials Bond

Discussion: Ms. Young informed the Board Members that Three Rivers District is mandated to ensure bonding for employees and Board members for the maximum amount of funds that they have access to at any given point within the year. Three Rivers District purchases the bonding under a blanket KACo policy that covers our Local Board of Health signatories.

Topic: Phone System

Discussion: Justin Pittman explained to the Board members that the phone system that we currently have is out dated and we cannot add any more lines to the existing system. Mr. Pittman informed the Board members that all the other Health Centers currently have the new updated system through the Professional Telecommunication System (PTS). These systems typically cost \$5,000.00 to \$6,000.00.

Action: Bill Osborne made the motion to approve the New Phone System with Professional Telecommunication System, not to exceed \$6,000.00. Charles Webster seconded the motion, which passed unanimously.

Topic: Election of Officers

Action: Charles Webster made the motion to keep the same officers; Wilbert Oder-Chairman, Jodie Kemper -Vice Chairman and Judge Harold "Shorty" Tomlinson-Treasurer. Bill Osborne seconded the motion, which passed unanimously.

Topic: Carroll Co. Board of Health Terms/Nominees

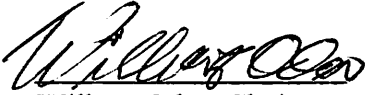
Discussion: Marsha Kemper, designated secretary for Local Board of Health, explained the term renewal and the biographical sheets. She then passed out the forms to the ones that needed to renew their terms.

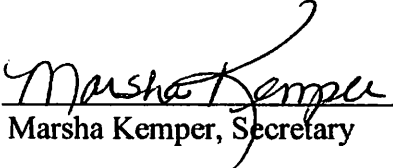
Discussion: Dr. Heise, District Director, invited all the Board members to the Christmas District Board dinner meeting at Perry Park on Friday, December 12, 2008 at 6:00 pm.

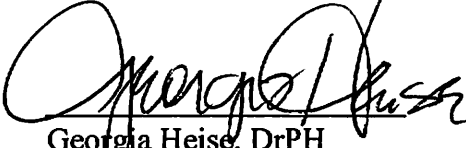
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The District Board will meet at 6:00 pm and dinner will follow. Ms Kemper will notify the Board members when the next Local meeting will be.

Action: Judge Tomlinson made the motion to adjourn the meeting and Philips Habas, DMD seconded the motion, which passed unanimously.

 9/25/08
Wilbert Oder, Chairman Date

 9/25/08
Marsha Kemper, Secretary Date

 9/25/08
Georgia Heise, DrPH Date
District Director