

**Pendleton County Local Board of Health
Minutes
August 13, 2009**

Members Present: Henry Bertram, Chairman
Mark Faulhaber
Monte McElfresh, DMD
Trena Mains
Tony Hall, DVM
Dorothy Jean Nordheim
Connie Frances-Robey

Members Absent: Delbert Cox
Jennifer Wright
Brian Schack, MD
JoAnn Florence
Rose Verax

Staff Present: Georgia Heise, DrPH, District Director
Amy Young, Administrative Manager
Marsha Kemper, Secretary

Welcome and Remarks: Chairman Henry Bertram welcomed everyone to the meeting held at the Pendleton County Health Center on August 13, 2009. He declared a quorum and called the meeting to order.

Topic: Approval of Minutes- August 21, 2008

Discussion: The minutes of August 21, 2008 were reviewed.

Action: Mark Faulhaber made the motion to approve the August 21, 2008 minutes. Trena Mains seconded the motion, which passed unanimously.

Old Business

Topic: Investments Update

Discussion: Marsha Kemper, District Secretary, explained to the Board members that Fifth Third Bank (current location of checking account) is now charging a service fee each month. The Bank's explanation for the fee is that it is to cover the cost of the FDIC coverage, which is \$250,000.00.

Action: Connie Francis-Robey made the motion to move the checking account back to Pendleton County Saving Bank. Mark Faulhaber seconded the motion, which passed unanimously.

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New Business

Topic: H1N1

Discussion: Georgia Heise, District Director, invited the Board members to a H1N1 Flu Summit on September 9th hosted by the Northern KY Health Department. She discussed our plans for free flu shots to be offered at the Wool Festival and at the health clinic. Dr. Heise further discussed preparations for receipt of the H1N1 vaccine and subsequent dispensing. There was a lengthy discussion.

Topic: FY 08/09 Financial Statement and the Lease Agreement

Discussion: Amy Young, Administrative Manager, reviewed the FY 08/09 Financial Statement. Ms. Young explained to the Board that this statement would be published in the local newspaper. Additionally, Ms. Young reviewed the lease agreement between Pendleton County Public Health Taxing District and Three Rivers District Health Department and Home Health Agency.

Action: Monte McElfresh made a motion to approve the FY 08/09 Financial Statement as presented and to accept the lease agreement 2009 as prepared. Tony Hall seconded the motion, which passed unanimously.

Topic: FY 09/10 Property Assessment Information

Discussion: Ms. Young reviewed the 2009 Property Assessment Form from the Office of Property Valuation. Ms. Young stated that it lists the total amount of property in Pendleton County subject to taxation. Ms Young explained to the board members that there has been a decrease in Tax Assessment from 2008 to 2009, which will result in approximately \$10,000.00 loss in Tax Revenue for the Pendleton County Health District in FY11.

Topic: Establishment of Public Health Tax Rate FY 09/10

Discussion: After discussion concerning the Public Health Tax Rate and the decrease in the property taxes, it was decided to keep the rate the same at 5.5 cents/100.00 for the Real Property, Tangible Property, and the Motor Vehicles.

Action: Monte McElfresh made the motion to keep the Tax Rate at 5.5 cents/\$100.00. Tony Hall seconded the motion, which passed unanimously.

Topic: Budget Summary General Fund FY 09/10

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Discussion: Ms. Young reviewed the Budget Summary for General Fund FY09/10.

Action: Mark Faulhaber made a motion to resubmit the Amended Budget Summary for General Fund FY 09/10 due to the lower tax collections. Tony Hall seconded the motion, which passed unanimously

Topic: Facilities Update

Discussion: Georgia Heise discussed the poor condition of the rear entry door from the kitchen. After discussion, the Board agreed to replace the steel door.

Action: Mark Faulhaber made the motion to replace the door with the bid of 650.00. Tony Hall seconded the motion, which passed unanimously.

Topic: Public Officials Bond

Discussion: Ms. Young informed the Board that the Pendleton County Public Health Taxing District and the Three Rivers District is mandated to ensure bonding for employees and Board of Health members for the maximum amount of funds that they have access to at any given point within the year. Three Rivers purchases the bonding under a blanket KACo policy that covers our Local Board of Health signatories.

Topic: Election of Officers

Discussion: Judge Bertram reported to the Board the current officers: Henry Bertram, Chairman; Delbert Cox, Vice Chairman; and Dorothy Jean Nordheim, Treasurer.

Action: Monte McElfresh made the motion to keep the same officers. Tony Hall seconded the motion, which passed unanimously.

Topic: Pendleton County Board of Health Member Terms/ Nominees

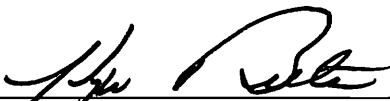
Discussion: Marsha Kemper, designated secretary for the Local Board of Health, explained the term renewal and the biographical forms. She passed out the forms to the members that needed to renew their terms.

Topic: Next Meeting

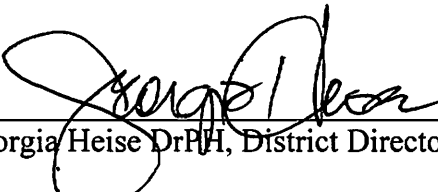
Discussion: Ms. Kemper will notify the Board members when the next meeting will be.

Action: Monte McElfresh made the motion to adjourn the meeting. Trena Mains seconded the motion, which passed unanimously.

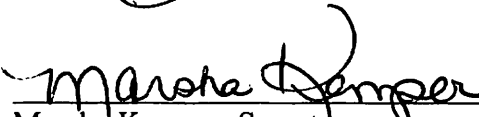
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Judge Henry Bertram, Chairman 11/9/09
Date



Georgia Heise DrPH, District Director 11/10/09
Date



Marsha Kemper, Secretary 11/10/09
Date