

**OWEN COUNTY
LOCAL BOARD OF HEALTH
MINUTES
August 19, 2010**

Members Present:

Carroll Bartley
Larry Johnson, M.D.
Judge Carolyn Keith, Chairwoman
Delbert Keith
Aileen Miller
Gary Minch, D.V.M.
Chris Spurgeon, Treasurer
Janet Wright, R.Ph. Pharm.D

Members Absent:

Bobby Walker, R.Ph, Vice Chairman
Brock Ward, D.M.D.
Karen Wash, R.N.

Staff Present:

Dr. Georgia Heise, Director
Michael Boisseau
Justin Pittman
Carolyn Stewart
Melody Stafford, Board Secretary
Amy Young

Welcome and Remarks: The meeting was called to order by Chairwoman Judge Carolyn Keith. There was a quorum present. The meeting took place at the Three Rivers District Health Department's Conference Room at 12:00 p.m.

Topic: August 21, 2009 minutes

Discussion: The August 21, 2009 minutes were reviewed.

Action: A motion to approve the minutes was made by Dr. Gary Minch and seconded by Aileen Miller. The motion was passed unanimously.

Old Business:

Topic: Owen County Health Center Repair

Discussion: Justin Pittman reported the roof repair at the Owen County Health Center was complete. The contractor from ABC Metals will be here August 23rd to start work on the gutters. The price quote for the gutters is \$2,100.00.

Action: No action was required at this time.

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New Business

Topic: Financial Statement

Discussion: Amy Young reported on the financial statement for Y/E June 30, 2010. There were no questions posed by the members.

Action: A motion was made by Chris Spurgeon and seconded by Dr. Gary Minch to accept the report as given.

Topic: Tax Rate

Discussion: The tax worksheet was also explained by Amy Young. The recommended rate was the current rate of 5.6%.

Action: A motion to maintain the current tax rate was made by Delbert Keith with a second by Dr. Larry Johnson. Motion carried.

Topic: Budget Summary

Discussion: Amy Young reported that the Budget Summary is required to be filed by June 30, 2010 therefore signatures had been obtained and the report sent to the Department for Local Government.

Judge Keith inquired about the contribution Kentucky American Water would be making to the Health Department. Amy Young reported it would be less than \$5,000.00.

Action: Aileen Miller made a motion to accept the general and construction fund budget summary, seconded by Christ Spurgeon. The motion carried.

Topic: School Health

Discussion: Dr. Georgia Heise reported on the funding for the Owen County School Satellite site. At the current time there are 2 nurses provided by Three Rivers to work in the school system and 1 nurse is provided by the Owen County Board of Education. Due to Medicaid cuts and various other economic issues in order to maintain the 2 nurses provided by Three Rivers it may require using up to \$60,000.00 from the local general fund to partially fund costs not covered with service fees. This action would leave that fund with approximately \$40,000.00 and the

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Certificate of Deposit would not have to be cashed in. The interim Superintendent of Owen County Schools has reported they do not have funding to assist financially with this project at this time. Dr. Larry Johnson stated he had received numerous comments about the importance of maintaining all the nurses at the schools. Several board members commented on how vital this service was to the community.

Action: Dr. Janet Wright made a motion to fund the project this school year and Dr. Larry Johnson seconded that motion. With no further discussion the motion carried unanimously.

Topic: Public Official Bond

Discussion: Amy Young explained that Three Rivers District Health Department had umbrella coverage for bonding on board members.

Action: No action was required at this time.

Topic: Election of Officers

Discussion: Discussion centered on maintaining those currently serving as officers. Chairwoman - Judge Carolyn Keith, Vice-Chairman - Bobby Walker and Treasurer - Chris Spurgeon.

Action: Dr. Janet Wright made a motion for those currently serving as officers remain in those positions for the next fiscal year. The motion was seconded by Carroll Barley and approved by all members.

Topic: Performance Standards and Accreditation

Discussion: Dr. Georgia Heise reported that she and Melody Stafford attended the National Association of Local Boards of Health's annual meeting. She would like to have some board members attend the meeting next year. Dr. Heise requested that the board complete the National Public Health Performance Standard's Governance assessment. In order to accomplish this, quarterly meetings will have to take place.

Action: Chris Spurgeon made a motion to meet on a quarterly basis, with Aileen Miller making the second. The motion carried. Melody Stafford will be arranging dates as soon as possible.

Topic: Board of Health Secretary

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Discussion: Dr. Georgia Heise introduced Melody Stafford who will be serving as the new Board of Health Secretary. She is taking the place of Marsha Kemper who retired in July.

Action: No action is required.

Dr. Gary Minch made a motion that the meeting be adjourned. Dr. Janet Wright seconded the motion. The meeting was then adjourned.

Carolyn Keith 8/23/2011
Carolyn Keith, Chairwoman Date

Melody L. Stafford 8/23/11
Melody L. Stafford, Secretary Date

Georgia F. Heise 8/23/11
Georgia F. Heise, DrPH Date
District Director