

**THREE RIVERS DISTRICT HEALTH DEPARTMENT
DISTRICT BOARD OF HEALTH MEETING MINUTES
GLENWOOD HALL-PERRY PARK, KENTUCKY**

December 10, 2010

6:00 P.M.

MEMBERS PRESENT:

Judge Henry Bertram
Judge Carolyn Keith
Aileen Miller
Joe Mylor
Judge Shorty Tomlinson

MEMBERS ABSENT:

Delbert Cox
Judge Kenny French
Dr. Ben Kutnicki

STAFF PRESENT:

Dr. Georgia Heise
Justin Pittman
Melody Stafford
Amy Young

Welcome and Remarks: The meeting was called to order by Chairman Judge Henry Bertram. There was a quorum present. There were no remarks by the public.

Topic: October 26, 2010 Minutes

Discussion: The minutes were reviewed

Action: A motion was made by Judge Shorty Tomlinson to approve the minutes with Judge Carolyn Keith making the second. Motion carried.

Topic: Old Business

Discussion: A report on the distribution of flu shots was requested by Judge Shorty Tomlinson. Dr. Georgia Heise stated that approximately 1,500 have been given in the Three Rivers District. She also reported that the flu, pneumonia and Tdap vaccines are available at no charge. She stated that these would be offered at the Owen County Fiscal Court meeting December 14, 2010 and would be given at any county event as requested.

Action: None required.

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Topic: FY10 Independent Draft Audit Review

Discussion: Amy Young the report on the Independent Draft Audit. There were no deficiencies or major issues to report. Amy reported that currently the accounting is done manually and Three Rivers will be looking at new software in the future. Dr. Heise stated that we would continue to be connected to CDP no matter what changes are made.

Judge Tomlinson asked about deposits being secured properly. Amy Young stated there have been continuing issues with First Farmers Bank concerning a gap in securing the deposits. Judge Bertram requested a letter be drafted to First Famers stating this is an unacceptable practice, which will no longer be tolerated by Three Rivers. The letter will indicate if there is no resolution on this issue Three Rivers will be considering other banks for deposits. Dr. Heise stated she would also invite Darryl Traylor, President of First Farmers, to attend the next board meeting and discuss the situation.

Action: A motion was made by Judge Tomlinson to accept the audit report. Aileen Miller seconded the motion. Motion carried.

Topic: Financial Status FYTD November 2011

Discussion: Amy Young presented the FYTD November 2011 financial report. She stated that salaries comprise 80% of the budget. Judge Bertram questioned the salaries disbursement on the Budget Attained FY-10 at 24% and asked for clarification. It was noted that the numbers were inadvertently transposed and should reflect 42%. Dr. Heise stated that all but seven Health Departments within the Commonwealth began the year with a deficit.

Action: A motion was made by Judge Carolyn Keith to accept the financial update with a second by Judge Shorty Tomlinson. Motion carried.

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Topic: Liquidation of CD

Discussion: Amy Young reported that a \$210,186.69 CD has been cashed in due to the operating account being down to \$285,000.

Action: Joe Mylor made a motion to approve this action with Judge Carolyn Keith making the section. Motion carried.

Topic: Staff Report

Discussion: Dr. Heise reported there are six less staff members at the present time. Three have retired, five resigned and there was one dismissal. We have hired three new employees.

Action: Judge Shorty Tomlinson made a motion to approve the staff report. Joe Mylor made the second. Motion carried.

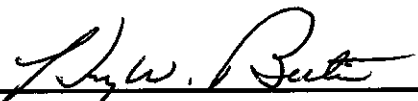
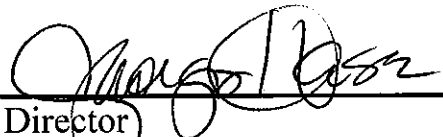
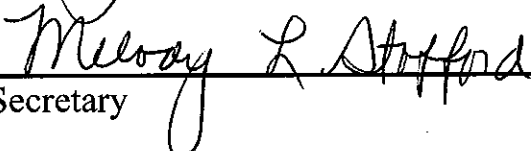
Topic: Board Officers Nomination

Discussion: The discussion revolved around keeping the present officers for the 2011 year.

Action: A motion was made by Judge Shorty Tomlinson to maintain Judge Henry Bertram as Board Chairman with Joe Mylor as Vice-Chairman. Judge Carolyn Keith made the second. Motion carried.

Topic: Adjournment

Action: A motion was made to adjourn by Judge Shorty Tomlinson with a second by Joe Mylor. Motion carried. Meeting was adjourned.

 Chairman	3/31/11
 Director	3/31/11
 Secretary	3/31/11