

**Carroll County Local Board of Health
Carroll County Health Center
August 22, 2011 5:00 p.m.
Minutes**

Members Present:

Dr. Philip Habas
Dr. Richard Kates
Jodie Kemper
Dr. Ben Kutnicki
Dr. Cecil Martin
Sandra May
Susan New
Wilbert Oder, Chairman
Bill Osborne
Judge Shorty Tomlinson
Charlie Webster

Members Absent:

Dr. Mark Miller

Staff Present:

Rachel Dermon
Ashley Froman
Dr. Georgia Heise, Director
Justin Pittman
Melody Stafford, Secretary
Amy Young

Welcome and Remarks: The meeting was called to order by Chairman Wilbert Oder. There was a quorum present. The meeting took place at the Carroll County Health Department's Conference room.

Topic: August 30, 2010 minutes

Discussion: The August 30, 2010 minutes were reviewed.

Action: A motion to approve the minutes was made by Charlie Webster and a second by Bill Osborne. Motion carried.

Old Business:

Discussion: Justin Pitman reported on building repairs. The tile work in the clinic had been completed and it was easier to keep clean and take care of. The tree outside the building has been removed. The front door that was blowing open had been fixed but the locking mechanism was sticking again. Justin will contact the door man to fix that.

Painting is to be done on the inside and outside of the health department.

Action: Judge Tomlinson is to talk with the jailer about utilizing the inmates at the Carroll County Detention Center to do this work.

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New Business:

Topic: Financial Statement

Discussion: Amy Young gave the financial statement for YE June 30, 2011. There was no discussion.

Action: A motion was made by Dr. Cecil Martin to accept the financial statement as presented with a second by Dr. Richard Kates. Motion carried.

Topic: Budget Summary

Discussion: Amy Young reported the Budget Summary is required to be filed by June 1, 2011. Signatures had been obtained and the report sent to the Department for Local Government. Amy reported that the certificate of deposit was on the budget summary but was not on the financial statement. There was no discussion.

Action: A motion to accept the budget summary report was made by Judge Shorty Tomlinson with a second by Charlie Webster. Motion carried.

Topic: Tax Rate

Discussion: Amy Young explained the tax worksheet and information. The current tax rate is 5.4 per \$100 of property assessed.

Action: A motion was made by Judge Shorty Tomlinson to maintain the present rate of 5.4. Dr. Cecil Martin seconded the motion. Motion carried.

Topic: Audit

Discussion: Amy Young reported on the audit done by Von Leman which came out very well. She stated there was nothing to follow up on. Charlie Webster asked for clarification on \$22,071 revenue. Rachel Dermon presented that this was considered "Omitted Tangible". This was money received from motor vehicle, watercraft and other miscellaneous taxes.

Action: Bill Osborne made a motion to accept the audit with Charlie Webster making the second. Motion carried.

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Topic: Public Officials Bond

Discussion: Amy Young reported that it is a requirement to have all board members bonded and this is covered by Three Rivers District Health Department.

Action: None required.

Topic: Election of Officers

Discussion: The discussion centered around maintaining the current officers which are: Chairman: William Oder, Vice Chairman: Jodie Kemper, Treasurer: Judge Shorty Tomlinson

Action: Sandra May made a motion to maintain the current officers of the Carroll County Local Board of Health. Dr. Richard Kates made the second. Motion carried.

Topic: Certificate of Deposit (CD) rate

Discussion: Amy Young reported the CD rate of 1.2% was given by First National Bank.

Action: A motion was made by Charlie Webster and a second by Wilbert Oder that the CD is renewed by First National Bank at 1.2%. Motion carried.

Topic: Director's Report.

Discussion: Dr. Georgia Heise reported to the board that many changes were coming about due to Medicaid Managed Care and Accreditation. She stated we would face many challenges but TRDHD has remained stable throughout many of the changes that have already taken place. She stated she believed we would be involved in more policy development and population based services. She also reported there were 2 vacancies for the NALBOH conference in Coeur D'Alene, Idaho. At the present time, Dr. Ben Kutnicki and Joe Mylor will be attending with Dr. Heise, April Harris and Melody Stafford.

Action: None required.

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Topic: NASCAR race

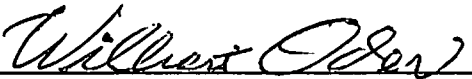
Discussion: Judge Shorty Tomlinson praised the Environmental Staff for the outstanding work they had done during the NASCAR race.

Action: None required.


Topic: Adjournment

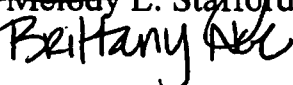
Discussion: None

Action: Judge Shorty Tomlinson made a motion that the meeting be adjourned. Dr. Ben Kutnicki made the second. Motion carried.



Wilbert Oder, Chairman, Date



Melody L. Stafford, Secretary, Date




Georgia F. Heise, DrPH Date
District Director