

DISTRICT BOARD OF HEALTH MEETING
December 9, 2011
Receptions Conference Center - Florence, Kentucky
6:30 p.m.

Members Present:

Judge Henry Bertram
Delbert Cox
Dr. Benjamin Kutnicki
Joseph Mylor
Judge Shorty Tomlinson

Members Absent:

Judge Carolyn Keith
Judge Ken McFarland
Robert T. Walker

Staff Present:

Denise Bingham
Dr. Georgia Heise, Director
Justin Pittman

Welcome and Remarks: Judge Bertram called the meeting to order. There was a quorum present.

Topic: September 1, 2011 minutes

Discussion: The September, 2011 minutes were reviewed with no discussion.

Action: Joe Mylor made a motion to approve the minutes with Dr. Kutnicki making the second. Motion carried.

Old Business: None

New Business:

Topic: Proposed Policies

Discussion: Dr. Heise distributed a proposed policy dealing with public relations and branding. The policy details that our message and logos must be pre-approved before distribution. The policy has not been finalized for approval but was given to the board to review.

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A policy table of contents was issued to the Board for their information of policies within Three Rivers District Health Department (TRDHD). Judge Bertram mentioned that he would like electronic copies of all policies. Dr. Heise informed the board that TRDHD flash drives were being developed and would contain policies and additional information, including employee contacts. The flash drives would be available to them soon.

Action: None required.

Topic: Revenue and Expense Report

Discussion: Dr. Heise distributed the Revenue and Expense report. She detailed there was a 7% difference in revenue and expense but this was due to pre-billing to the counties for local taxes which explained the difference.

Action: None required.

Topic: Community Health Improvement Plan (CHIP)

Discussion: Dr. Heise distributed a draft copy of the CHIP and informed the Board that a final copy would be on the TRDHD jump drive for their use.

Action: None required.

Topic: Accreditation

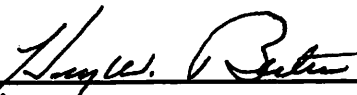
Discussion: Dr. Heise discussed the accreditation process and the accreditation status of TRDHD. She and April Harris will be attending the Public Health Accreditation Board's (PHAB) training the week of 12/12/2011 in Washington, D.C. This will prepare TRDHD for the PHAB's upcoming site visit.

The Board of Health trainings were also discussed and Dr. Heise informed the Board the 3 out of the 4 trainings had been completed in all four counties.

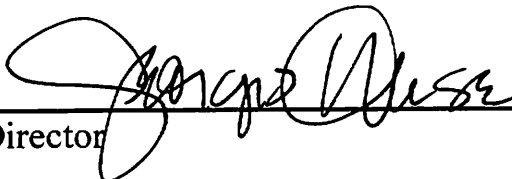
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Topic: Adjournment

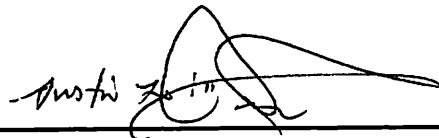
Action: A motion to adjourn was made by Judge Tomlinson with a second by Delbert Cox. Motion carried.



Chairman 1/30/12
Date



Director 1/30/12
Date



Secretary 1-30-12
Date
Justin Pittman, in absence of Board Secretary
Melody Stafford.