

**PENDLETON COUNTY LOCAL BOARD OF HEALTH**  
**Pendleton County Health Department's Conference Room**  
**August 6, 2012 – 6:00pm**

**Members Present:**

Delbert Cox  
Mark Faulhaber  
Dr. Monte McElfresh  
Dorothy Jean Nordheim Edwards  
Dr. Tony Hall  
Jennifer Wright

**Members Absent:**

Judge Henry Bertram  
Connie McCann  
Trena Mains  
Dr. Brian Schack  
JoAnn Florence  
Rose Verax

**Staff Present:**

Dr. Georgia Heise, Director  
Michelle Wilburn  
Brittany Noe

**Welcome and Remarks:** Delbert Cox, Vice Chair called the meeting to order.

**Topic:** August 25, 2011 Minutes

**Discussion:** The August 25, 2011 minutes were reviewed with no discussion.

**Action:** A motion was made to approve the minutes by Mark Faulhaber with a second by Dr. Monte McElfresh. Motion carried.

**Old Business:** Dr. Georgia Heise thanked all the local Board members for participating in the recent trainings. She would like to hold an informational meeting with the results from the training, more information to come.

**New Business:**

**Topic:** Financial Statement

**Discussion:** Michelle Wilburn presented the Board with the FY12 Financial Statement. She stated the Pendleton County Health Department had revenue of \$473,429.74 and an expenditure of \$397,929.29. This resulted in a year-end balance of \$75,500.45.

**Action:** Jennifer Wright made a motion to approve the financial statement with Mr. Faulhaber making the second. Motion carried.

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**Topic:** Budget Summary

**Discussion:** Ms. Wilburn presented the budget summary for FY13. She explained it had to be filed by June 1, 2012 so signatures had been obtained and the summary filed before June 1 with the Pendleton County Clerk.

**Action:** Dorothy Jean Nordheim Edwards made a motion to approve the budget summary with Dr. Tony Hall making the second. Motion carried.

**Topic:** Tax Rate

**Discussion:** Ms. Wilburn presented a worksheet for certification and explained the amount of taxes which were anticipated to be received by Pendleton County. She informed the Board that the certified property valuations have not been released as of today so the numbers they have been presented with are estimations based on last year's property valuations. The current rate is set at 5.8c/\$100 to the Taxing District and a contribution of 5.4c/\$100 to Three Rivers District Health Department.

**Action:** Dr. McElfresh made a motion to keep the current tax rate with Dr. Hall making the second. Motion carried.

**Topic:** Election of Officers (Chairman)

**Discussion:** Judge Henry Bertram was nominated as Chairman

**Action:** Mr. Faulhaber made a motion for Judge Bertram to serve as Board chairman with Ms. Wright making the second. Motion carried.

**Topic:** Election of Officers (Vice-Chairman)

**Discussion:** Delbert Cox was nominated as Vice-Chairman.

**Action:** Dr. McElfresh made a motion for Mr. Cox to serve as the Board vice-chairman with Mr. Faulhaber making the second. Motion carried.

**Topic:** Election of Officers (Treasurer)

**Discussion:** Rose Verax was nominated as Treasurer

**Action:** Ms. Edwards made a motion for Ms. Verax to serve as the Board treasurer with Ms. Wright making the second. Motion carried.

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Topic: Election of Officers (District Board Member)

**Discussion:** Delbert Cox was nominated as District Board Member

**Action:** Mr. Faulhaber made a motion for Mr. Cox to serve as Pendleton County's District Board of Health member with Dr. Hall making the second. Motion carried.

Topic: Accreditation Update

**Discussion:** Dr. Heise advised the Board that all documents were submitted electronically to PHAB on February 15<sup>th</sup>. She stated that Three Rivers District Health Department is one health department out of about ten across the nation that have submitted all required documentation to the Accreditation Board. This early submission has made Three Rivers very popular. Dr. Heise encouraged each member to be very vocal about their journey, if asked; and reminded them to contact either her or April Harris with questions regarding what to say at any time. The date of the site visit is still unknown. However, it is expected to be late summer early fall.

Topic: Adjournment

**Discussion:** None

**Action:** Mr. Faulhaber made a motion to adjourn with Ms. Wright making a second. Motion carried.



Judge Henry Bertram, Chairman

8/28/13

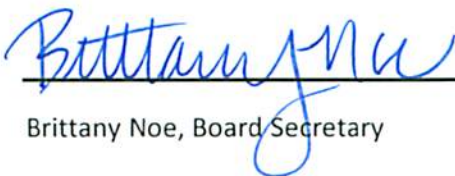
Date



Dr. Georgia Heise, Director

8/28/13

Date



Brittany Noe, Board Secretary

8.28.13

Date