

OWEN COUNTY LOCAL BOARD OF HEALTH
Three Rivers District Health Department Conference Room
August 20, 2012 – 12:00pm

Members Present

Judge Carolyn Keith, Chair
Delbert Keith
Carroll Bartley
Dr. Matt Parker
Chris Spurgeon
Dr. Gary Minch
Karen Wash
Janet Wright

Members Absent

Dr. Christy Edwards
Dr. Tom Marshall
Robert Walker
Dave Jones

Staff Present

Dr. Georgia Heise, Director
Michelle Wilburn
April Harris
Brittany Noe

Welcome and Remarks: Judge Carolyn Keith, Chairwoman called the meeting to order. There was a quorum present. Dr. Georgia Heise welcomed new Board member, Dr. Matt Parker.

Topic: August 23, 2011 Minutes

Discussion: The August 23, 2011 minutes were reviewed with no discussion.

Action: Dr. Gary Minch made a motion to approve the minutes with a second by Carroll Bartley. Motion carried.

Topic: Old Business

Discussion: None

New Business:

Topic: Financial Statement

Discussion: Michelle Wilburn presented the Board with the FY12 Financial Statement. She stated that the Owen County Health Department had revenue of \$465,434.88 and an expenditure of \$355,282.86. This resulted in a year-end balance of \$110,152.02.

Action: Chris Spurgeon made a motion to approve the FY12 Financial Statement with Karen Wash making the second. Motion carried.

Owen County Local Board of Health

August 20, 2012

Page 2 of 4

Topic: Budget Summary

Discussion: Ms. Wilburn presented the budget summary for FY13. She explained that the revenue listed on the summary is what is expected to come from taxes. She asked that the Board look over the "actual" column in the budget summary as that is what actually occurred in FY11. She explained that this had to be filed by June 1, 2012. Signatures have already been obtained and have been sent to the Owen County Clerk.

Action: Dr. Minch made the motion to approve the budget summary with Delbert Keith making the second. Motion carried.

Topic: Tax Rate

Discussion: Ms. Wilburn presented a PH Tax Rate worksheet and explained the amount of taxes projected on this sheet were an anticipated amount to be received by Owen County. The current rate is set at 5.6c/\$100 to the Taxing district and a contribution of 5.4c/\$100 to Three Rivers district health Department. Dr. Minch asked if there is any anticipated building maintenance that will need to be done at the Owen County Health Center? Dr. Heise discussed that at this moment the building is in good shape and we are not projected to need any major building maintenance this year.

Action: Mr. Bartley made the motion to approve the current tax rate of 5.6c/\$100 with Ms. Spurgeon making the second. Motion carried.

Topic: Election of Officers

Discussion: Mr. Bartley suggested we vote to keep the officers the same as the previous years; Judge Carolyn Keith as Chairwoman, Robert Walker as Vice-Chairman, and Chris Spurgeon as the Treasurer. The District Board of Health Members will continue to be Judge Carolyn Keith and Robert Walker.

Action: Mr. Bartley made a motion to keep the current officers for Chairwoman, Vice-Chair, Treasure, and District Board Members as was held in the previous year with Ms. Wash making the second. Motion carried.

Topic: CD-Rate

Discussion: Ms. Wilburn explained that as of April 3, 2012 the CD was earning .7% interest every 6 months, therefore, the amount in the CD is \$227,246.51. The maturity date of the CD is October 3, 2012. It was brought to the Board if they would like to leave the CD with First

Farmer's upon renewal in October, move it to a different bank, or retrieve that money for the local account. It was suggested that we see if we can find another local bank in Owen County to give us a higher interest rate. If one is found we can switch the CD to the bank with the higher interest rate.

Action: Ms. Spurgeon made a motion to approve the discussion on the CD-rate with Janet Wright making the second. Motion carried.

Topic: New Local Board of Health Members

Discussion: Dr. Heise would like the Board to welcome our newest members, Dr. Matt Parker who is a veterinarian at the Carroll County Animal Clinic. Also, joining the Board is Dave Jones from Golden Triangle Realty in Owenton. He was unable to make the meeting today however, if you see him before our next meeting please take a moment and welcome him to the Board.

Action: None

Topic: Accreditation Update

Discussion: April Harris informed the Board that Three Rivers is well on their way to being one of the first Accredited Health Departments in the Nation. Three Rivers is one of about 15 health departments in the country that will be in the first cohort of accreditation. That said, we are still waiting for a site visit date, it is expected to come in the next two months. Once a date has been confirmed with the accreditation Board we will schedule a Board of health luncheon with the site visitors and all are welcome. Please make an effort to attend, as we would love for the site visitors to meet our fantastic Board!

Action: None

Topic: Next Meeting

Discussion: Dr. Heise would like the Board to come back together later this fall to discuss the performance standards results. This meeting will not need a quorum present but will be a great learning opportunity for what we as a Board need to focus on in the upcoming year.

Action: None

Owen County Local Board of Health
August 20, 2012
Page 4 of 4

Topic: Adjournment

Discussion: None

Action: Ms. Spurgeon made a motion to adjourn the meeting with Delbert Keith making the second. Motion carried.



Judge Carolyn Keith, Chairwoman



Date



Dr. Georgia Heise, Director



Date



Brittany Noe, Board Secretary



Date