

DISTRICT BOARD OF HEALTH MEETING
April 26, 2013
District Office Conference Room
12:00pm

Members Present

Judge Henry Bertram, Chairman
Joseph Mylor
Judge Ken McFarland
Judge Carolyn Keith
Robert Walker
Delbert Cox
Judge Harold "Shorty" Tomlinson
Dr. Ben Kutnicki

Staff Present

Dr. Georgia Heise, Director
Brittany Noe
Denise Bingham
Justin Pittman
Michelle Wilburn

Welcome and Remarks: Judge Henry Bertram called the meeting to order. There was a quorum present.

Public Remarks: None

Topic: December 18, 2012 Minutes

Discussion: The minutes from the December 18, 2012 minutes were reviewed.

Action: Judge Carolyn Keith made a motion to approve the minutes with Judge Harold "Shorty" Tomlinson making the second. Motion carried.

Old Business:

Topic: House Bill 1

Discussion: Judge Tomlinson wanted to discuss how HB 1 will affect the taxing district. It is his understanding that we will have to file with the local government in each county. However, for Three Rivers we will file with whichever county has the largest population. It is expected to go into effect January of 2014. There will be trainings in each Area District on the changes. Michelle Wilburn will have Brittany Noe email out a timeline to the board on the expected changes.

New Business:

Topic: District Financial Dashboard Update

Discussion: Ms. Wilburn presented the Board with the financial update that was updated as of March 31, 2013. She explained the report in detail as to where we were projected to be thus far in FY13 and where we currently are in FY13. Dr. Georgia Heise informed the board that she feels very good with where we are in the current budget. Judge Bertram wanted to know why travel expenses are currently higher than the budgeted amount for FY13? It was explained to him that we currently have several new traveling staff and have not purchased any new fleet cars. We have also lost about three fleet cars in the last year per Justin Pittman. Another contributing factor is we have several staff that is traveling all over

the state and nation providing trainings for other health departments and presenting at conferences. Lastly, gas prices have increased causing an increase in reimbursement rates.

Judge Bertram also asked about the increase in medical costs? Denise Bingham stated the number one reason was due to the increase in the flu vaccine. They purchased a different kind of flu vaccine to ensure it could be used in all ages. Judge Bertram suggested that we look into the cost savings of those that got the flu shot and their workplace and compare to those that did not get their flu shot and their workplace. You could present the communities with the amount of money saved by the local company for those receiving the flu shot and those that did not in regards to time that was taken off by those that were sick.

Action: Judge Tomlinson made a motion so approve the district financial dashboard with Delbert Cox making the second. Motion carried.

Topic: Approval of FY12 Audit

Discussion: The audit was presented to them for their review at the December 18, 2012 meeting.

Action: Judge Keith made a motion to approve the FY12 audit with Judge Ken McFarland making the second. Motion carried.

Topic: Policy Updates

Discussion: Ms. Wilburn presented several polices for their review and approval. These were previously mailed to them with track changes to review prior to the meeting. Policy A-HR-5, A-HR-6, A-HR-11, A-HR-15, A-HR-16, A-HR-19, A-IC-1, A-IC-4, A-IC-7, A-IC-9, A-IC-11, A-IC-12, A-IC-13, A-IC-15, A-IC-17, A-IC-22, and C-G-2 were all reviewed and presented for approval of changes.

Action: Judge McFarland made a motion to approve all the updated/reviewed policies with Dr. Ben Kutnicki making the second. Motion carried.

Topic: Performance Standards

Discussion: Ms. Noe informed the board of the upcoming National Public Health Performance Standards that will be held in each of the four counties. She stated this assessment is one of several assessments used during our MAPP cycle in preparation for publishing the Community Health Assessment. She invited all board members and whoever else they think would be of great asset to the meeting to attend. Each meeting will be held at the Extension Office for that county. The dates for each assessment are: Pendleton County-May 3 from 10-2, Carroll County-May 7 from 9-1, Owen County-May 15 from 9-1, and Gallatin County-May 29 from 10-2. Please let Ms. Noe or your local health educator know if you plan to attend the assessment or if you have any further questions.

Topic: Accreditation Update

Discussion: Each Board member received an accreditation pin and Dr. Heise gave a quick update as to what is next for Three Rivers with accreditation. She stated we are still very much in the news for this achievement and if anyone has any questions or if you're approached by any media to please contact her or April Harris for guidance.

Topic: NALBOH


Discussion: Dr. Heise extended an invitation to all board members to the NALBOH Conference that will be held August 14-16 in Salt Lake City, UT. Judge Bertram, Dr. Ben Kutnicki, and Mr. Mylor all attested to what a great conference this is and encouraged those that have not attended to please consider. They are to let Ms. Noe know by June 3 if they plan to attend.

Topic: Owen County Community Forum


Discussion: Judge Bertram wanted to praise Dr. Heise, Judge Keith, and the Owen County Community Health Collaborative for their fantastic job last night at the Community Forum. He stated that there was a very informative panel and they really addressed the key issues currently facing our communities. It is his hopes to have a community forum in Pendleton County soon and encourages the other two counties to jump on board too.

Topic: Adjourn

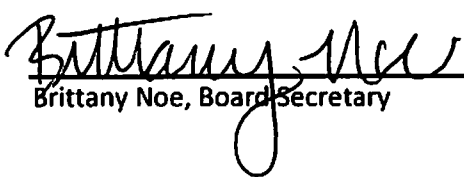
Action: Judge Tomlinson made a motion to adjourn the meeting with Delbert Cox making the second. Motion carried.



Judge Henry Bertram, Chairman 7/23/13
Date



Dr. Georgia Heise, Director 7/25/13
Date



Brittany Noe, Board Secretary 7.23.13
Date