

CARROLL COUNTY LOCAL BOARD OF HEALTH
Carroll County Health Center Conference Room
August 6, 2013 - 11:30am

Members Present

Wilbert Oder, Chairman
Judge Harold "Shorty" Tomlinson
Dr. Phillip Habas
Bill Osborne
Sandra May
Dr. Richard Kates
Dr. Ben Kutnicki

Members Absent

Jodie Kemper
Dr. Mark Miller
Susan New
Chad Franklin
Dr. Cecil Martin

Staff Present

Dr. Georgia Heise, Director
Michelle Wilburn
Brittany Noe
Rachel Dermon
Justin Pittman
Ashley Froman
April Harris
Kathy Seiber
Chastity Smoot
Becky Wilson

Welcome and Remarks: Wilbert Oder called the meeting to order. There was a quorum present.

Topic: August 20, 2012 Minutes

Discussion: The August 20, 2012 minutes were reviewed with no discussion.

Action: Wilbert Oder made a motion to approve the minutes with a second by Dr. Ben Kutnicki. Motion carried.

Old Business:

Topic: School Nutrition Policies

Discussion: Dr. Georgia Heise discussed the Carroll County School nutrition and health policies. This was brought up in discussion at the August 20, 2012 meeting. The policies were updated in July of 2012 and are up to-date with current USDA recommendations. All board members received copies of these policies. Also, the school website has some great wellness and nutrition information and serves as a resource for the students. This can be found under school nutrition on the main screen. The website provides many links to other useful nutrition websites as well.

New Business:

Topic: FY13 Financial Statement

Discussion: Michelle Wilburn presented the board with the FY 13 Financial Statement. She stated that Carroll County had revenue of \$603,326.08 and an expenditure of \$429,227.47, leaving a balance of \$174,098.61 to carry over into FY14. There is also a Certificate of Deposit in the amount of \$118,270.07 at First National Bank of Carrollton. Ms. Wilburn explained that all amounts have been verified and signed by each bank's representative.

Action: Judge Harold "Shorty" Tomlinson made a motion to approve the FY13 Financial Statement with Sandra May making the second. Motion carried.

Topic: FY14 Budget Summary

Discussion: Ms. Wilburn presented the Budget Summary for FY14. She explained in detail the first page noting the revenues and expenditures. The budget is estimated at \$428,000 this year and is based on the current tax rate. She asked that they look through the packet and if they had any questions to please feel free to ask or contact her after the meeting.

Action: Judge Tomlinson made a motion to approve the FY14 budget summary with Mrs. May making the second. Motion carried.

Topic: Public Health Tax Minimum Local Support

Discussion: The Public Health Tax Rate worksheet was presented and reported on by Ms. Wilburn. She explained that amount of taxes projected on this sheet were an anticipated amount to be received by Carroll County. The current rate is set at 5.4c/\$100 to the taxing

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district and 5.4c/\$100 to Three Rivers District Health Department. The recommendation is to keep the tax rate the same.

Action: Judge Tomlinson made a motion to keep the tax rate at 5.4c/\$100 with Dr. Phillip Habas making the second. Motion carried.

Topic: Election of Officers

Discussion: It was decided to vote to keep all officers the same as FY13. Therefore, Wilbert Oder was nominated as Chairman, Sandra May was nominated as Vice-Chairman, Judge Harold "Shorty" Tomlinson as Treasurer, and Dr. Ben Kutnicki as the District Board of Health representative.

Action: Mrs. May made the motion to keep the officers as is and Dr. Richard Kates making the second. Motion carried.

Other Business:

Topic: NALBOH

Discussion: Brittany Noe informed the board that the National and Local Board of Health conference is next week, starting August 13, in Salt Lake City, UT. This year there will be 3 members from the Carroll County Board attending: Bill Osborne, Chad Franklin, and Dr. Ben Kutnicki. Dr. Heise, April Harris, and Brittany Noe will also be in attendance. Other Board Members attending is Judge Henry Bertram, Judge Carolyn Keith, and Joe Mylor. Kentucky will be very well represented at this conference and this should be a great educational experience to both old and new members.

Topic: 100% Tobacco Free Schools

Discussion: Dr. Heise informed the board that currently Carroll County School system is not currently 100% tobacco free. The school does not encourage tobacco use on school grounds but there is no current policy set in place. Gallatin County just passed a policy to become a 100% tobacco free campus. If this is something the board would like to pursue we will turn to Gallatin County for some guidance. The Carroll County School Board Members were listed to the Local Board of Health if they would like to discuss things further with the school board about going tobacco free.

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Topic: Adjournment

Discussion: None

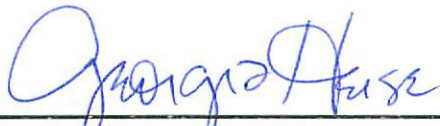
Action: Bill Osborne made a motion to adjourn the meeting with Mrs. May making the second. Motion carried.



Wilbert Oder, Chairman

6-23-14

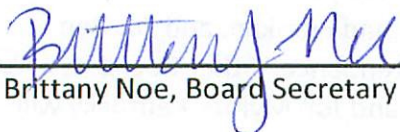
Date



Georgia Heise, DrPH, Director

6/26/14

Date



Brittany Noe, Board Secretary

6-19-14

Date