

**GALLATIN COUNTY LOCAL BOARD OF HEALTH**  
**Gallatin County Health Center Conference Room**  
**August 26, 2013 – 6:00pm**

**Members Present**

Joseph Mylor, Chairman  
Janet Bledsoe  
Micha Dryden  
Alberta Gross  
Judge Ken McFarland  
Eric Moore  
Dr. Judy Morley  
Sally Peace  
Bernard Walsh

**Members Absent**

Dr. Richard Ackermann  
Patricia Riddle  
Thomas Beringer

**Staff Present**

Georgia Heise, Director  
Michelle Wilburn  
April Harris  
Brittany Noe

**Welcome and Remarks:** Joe Mylor called the meeting to order. There was a quorum present. Mr. Mylor spoke on behalf of several local board members that attended the National and Local Board of Health conference that was held in Salt Lake City, UT two weeks ago. He stated it was an awesome experience and would encourage those that have never attended the national conference to think about doing so in the future.

**Topic:** Approval of August 21, 2012 Minutes.

**Discussion:** The minutes were reviewed with no discussion.

**Action:** Janet Bledsoe made a motion to approve the August 21, 2012 minutes as written with Eric Moore making a second. Motion carried.

**Old Business:** None

**New Business:**

**Topic:** Financial Statement FY13

**Discussion:** Michelle Wilburn presented the board with the FY13 Financial Statement. She stated that Gallatin County had revenue of \$407,309.55 this fiscal year and an expenditure of \$305,345.09, leaving a balance of \$101,964.46 to carry over into FY14. \$304,427 of the expenditures was what is paid to Three Rivers District Health Department for operating costs. Ms. Wilburn explained that all amounts have been verified and signed by a First Farmers officer.

**Gallatin County Local Board of Health**

**August 26, 2013**

**Page 2 of 4**

**Action:** Bernard Walsh made a motion to approve the FY13 Financial Statement with Judge Ken McFarland making the second. Motion carried.

**Topic:** Budget Summary FY14

**Discussion:** Ms. Wilburn presented the budget summary for FY14. She explained in detail the first page noting the revenues of \$307,991 and carryover of \$73,546 from last year for a total of cash on hand at \$381,537 and a total operating expense of \$302,136. The budget is estimated based on the current tax rate. This document was due to the Department for Local Government on May 1<sup>st</sup>. Therefore, this document has already been signed by the appropriate designees and sent to DLG. She asked that they take a look at the document thoroughly and contact her about any questions they may have.

**Action:** Judge McFarland made a motion to accept the FY14 Budget Summary with Ms. Bledsoe making the second. Motion carried.

**Topic:** Public Health Tax Rate-Minimal Local Support

**Action:** The public health tax rate worksheet was presented and reported on by Ms. Wilburn. She explained that the amount of taxes projected on this sheet were an anticipated amount to be received by Gallatin County. The 2013 property values have not been released as of today's date. The current rate is set at 5.5c/\$100 with 5.4c/\$100 to be paid out to Three Rivers District Health Department for operating expenses. The .1c/\$100 will stay in the local Gallatin County Health Department account to pay for any other expenses that may occur specifically to the health center. The recommendation by her and Dr. Heise is to keep the tax rate the same.

**Action:** Judge McFarland made a motion keep the tax rate at 5.5c/\$100 with a contribution rate of 5.4c/\$100 to Three Rivers with Mr. Walsh making the second. Motion carried.

**Topic:** Election of Officers

**Discussion:** It was decided by vote to keep all officers the same as FY13. Therefore, Joe Mylor was nominated as Chairman, Dr. Richard Ackermann as Vice-Chairman, Patricia Riddle as Treasurer, and Joe Mylor as the District Board representative.

**Action:** Ms. Bledsoe made a motion to keep the officers the same as the FY13 officers with Judge McFarland making the second. Motion carried.



**Gallatin County Local Board of Health**

**August 26, 2013**

**Page 3 of 4**

**Other Business:**

**Topic:** Next Meeting

**Discussion:** It was discussed among the board members the idea of having more than just one meeting a year. April Harris discussed that we have been looking into providing a BOH Retreat that would involve a meeting letting the board become involved in our strategic plan, be informed about the different services we offer, as well as get to know each other. The board would like to meet two-times a year and would like the next meeting to be sometime in January or February to check up on how Gallatin County Health Department is doing financially.

**Action:** Ms. Bledsoe made a motion to hold two meetings a year with Judge McFarland making the second. Motion carried.

**Topic:** Code of Ethics

**Discussion:** Judge McFarland asked the Local Board of Health has a code of ethics. With the passing of HB1 as well as changes in financial boards, it is a good idea to have a code of ethics. Judge McFarland will send Dr. Heise and Ms. Wilburn copies of the Gallatin County's current code of ethics and it can be voted on and adopted at the next meeting.

**Action:** None

**Topic:** YMCA in Gallatin County

**Discussion:** Mr. Mylor informed the board that there had been a letter of support for a YMCA to come to Gallatin County sent on behalf of the Local Board of Health as well as one on behalf of the District Board of Health. Judge McFarland informed the board where we are in the planning and preparing process to build a YMCA. It is still in the very early stages and will take time, but he has gotten some great feedback in favor of getting a YMCA.

**Action:** None

Gallatin County Local Board of Health

August 26, 2013

Page 4 of 4

Topic: Adjournment

**Discussion:** None

**Action:** Judge McFarland made a motion to adjourn the meeting with Mr. Moore making the second. Motion carried.



Joseph Mylor, Chairman

02/24/14  
Date



Georgia Heise DrPH, Director

2/24/14  
Date



Brittany Noe, Board Coordinator

2.24.14  
Date