

THREE RIVERS DISTRICT BOARD OF HEALTH MEETING
March 12, 2014
District Office Conference Room
12:00pm

Members Present

Joseph Mylor, Chairperson
Judge Henry Bertram
Delbert Cox
Judge Carolyn Keith
Robert Walker
Judge Harold "Shorty" Tomlinson
Dr. Ben Kutnicki

Members Absent

Judge Ken McFarland

Staff Present

Dr. Georgia Heise, Director
Brittany Noe
April Harris
Michelle Wilburn
Justin Pittman

Community Present

Rob Bertram
Pranav Rane

Welcome and Remarks: Joseph Mylor called the meeting to order. There was a quorum present. Mr. Mylor asked that our guests introduce themselves. Rob Bertram introduced himself as Judge Henry Bertram's brother and candidate for Pendleton County Judge Executive. Pranav Rane is an MPH student from the University of Kentucky that is interning with Three Rivers to complete his practicum.

Public Remarks: None

Topic: December 4, 2013 Minutes

Discussion: The minutes from the December 4, 2013, meeting was reviewed.

Action: Delbert Cox made a motion to approve the minutes with Robert Walker making the second. Motion carried.

Old Business: None

New Business:

Topic: Jefferson Community and Technical College—Carrollton Campus

Discussion: Judge Harold "Shorty" Tomlinson gave an update on the Carrollton Campus of Jefferson Community and Technical College. They will be working on some fundraising in the near future. Four million dollars is what they need to raise to meet their fundraising goal. He is excited and dedicated to this project and knows that this school will be a great addition to the district.

Topic: Community Health Update

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Discussion: Brittany Noe gave an update on the results of the recent Community Health Survey. Each county had over 500 respondents to the survey! Ms. Noe presented a PowerPoint with the results for each county, highlighting the top three answers submitted for each question. The number one response to almost all questions in our four counties was drug abuse. They were also provided with a copy of the PowerPoint and their individual county's results to the surveys. They were instructed that they may use this data as they see fit since this data belongs to the community. If they need the raw data, they were asked to either contact Ms. Noe or April Harris.

Topic: Policy Approval A-IC-30 *Risk Communication*

Discussion: Dr. Georgia Heise explained that this policy represents how we communicate to other entities when something dangerous has occurred; or how we enforce our communications. For example, if someone breaks a regulation we have set, this policy informs us how we let the public know.

Action: Judge Henry Bertram made a motion to approve Policy A-IC-30 *Risk Communication* with Judge Carolyn Keith making the second. Motion carried.

Topic: Policy Approval C-IC-6 *Same Day Scheduling Standards for WIC*

Discussion: This policy was created in response to a request by the state. They asked that there be a written policy within an agency in regards to how to provide appointments to WIC patients.

Action: Judge Tomlinson made a motion to approve Policy C-IC-6 *Same Day Scheduling Processing Standards for WIC* with Judge Bertram making the second. Motion carried.

Topic: Policy Approval C-IC-7 *Reportable Disease Investigation Quality Assurance*

Discussion: This policy is set in place to ensure that reportable diseases are reported completely and accurately to guard the health of the community.

Action: Judge Bertram made a motion to approve Policy C-IC-7 *Reportable Disease Investigation Quality Assurance* with Judge Keith making the second. Motion carried.

Topic: Legislative Update

Discussion: Dr. Georgia Heise explained that there are a series of legislative issues pertaining to public health right now. One major issue is the Property Value Administrators (PVA) new way of funding. The PVA bill came out of the house funded another way and not coming from the taxing districts. There has also been seventeen million dollars set aside for help with the rising retirement bills. HANDS has lost about five million dollars in the budget this year.

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Topic: Financial Update

Discussion: Michelle Wilburn presented new software called KlipFolio. This software is used to turn financial data into more understandable graphs and figures. If the Board approves, Ms. Wilburn would like to use this tool to present future financial updates to the District Board of Health and all the Local Boards of Health.

Action: Judge Bertram made a motion to approve the financial update and use of new software with Mr. Cox making the second. Motion carried.

Topic: Adjourn

Action: Judge Tomlinson made a motion to adjourn the March 12, 2014 meeting with Judge Keith making the second. Motion carried.



Joseph B. Mylor, Chairman 04/19/14
Date



Dr. Georgia Heise, Director 6/19/14
Date



Brittany Noe, Board Secretary 6-19-14
Date