

Carroll County Local Board of Health Meeting Minutes
Carroll County Health Center
August 22, 2014—12:00 p.m.

Members Present:

Chad Franklin
Philip Habas
Jodie Kemper
Ben Kutnicki
Susan New
Wilbert Oder, Chairman
Judge Harold "Shorty" Tomlinson

Members Absent:

Richard Kates
Cecil Martin
Sandra May
Mark Miller
Bill Osborne

Staff Present:

Jackie Brock
Rachel Dermon
Georgia Heise
Justin Pittman
Candice Selph
Michelle Wilburn

Welcome: Chairman, Wilbert Oder, called the meeting to order at 12:07 p.m. A quorum was present.

Topic: Approval of June 23, 2014 Minutes

Discussion: Board members were asked to review the minutes from the last meeting in order to verify their accuracy. The minutes were reviewed with no discussion.

Action: Judge Tomlinson made a motion to approve the minutes from June 24, 2014. Dr. Ben Kutnicki seconded. The motion to approve the minutes passed unanimously.

Topic: New Business

Topic: Tax Rate

Discussion: Georgia Heise began by apologizing for not attending the last Carroll County Local Board of Health meeting due to family emergencies. She thanked the Board for their understanding and for their commitment.

Dr. Heise also explained why another board meeting was needed after convening in June. Due to Adam Edelen's legislation for special purpose government entities, it was necessary for the Board to pass a budget before the end of the fiscal year. Other mandates in this legislation specified the need to set a tax rate at the beginning of the new fiscal year to present before the county's fiscal court—which necessitated this meeting. She was pleased to report that Three Rivers had fulfilled all their reporting requirements to date under the new legislation. There are currently four other health departments that are delinquent.

Michelle Wilburn directed the Board's attention to the property values sheet located in the board packet and reminded the Board that the tax rates are based on property valuations. She

explained that the sheet showed the August 2013 property values, which is the same sheet that was reviewed last year. Since the 2014 property values for Carroll County have not yet been released and there are no major changes anticipated to the current property value rates, Dr. Heise recommended to keep the tax rate the same at 5.4. This means that the contribution rate to Three Rivers will be 5.4. It has stayed at that rate since 2005, and it has worked well. Dr. Heise felt there was no reason to adjust it. There was no other discussion.

Action: Judge Tomlinson made the motion to keep the tax rate at 5.4. Chad Franklin made the second. The motion to approve the tax rate carried unanimously.

Topic: Building Maintenance

Discussion: At the previous meeting, all Board members agreed that the Carroll County Health Center would benefit from some additional landscaping. Maintenance Supervisor, Jackie Brock, passed around the landscaping bid and corresponding picture that he received from Four Seasons Landscaping in Owenton, Kentucky. He explained to the Board that Four Seasons also bid to do the landscaping for the Owen County Health Center and surmised that it will be chosen since it was the best-looking as well as the cheapest option. Therefore, Mr. Brock decided to go ahead and get a bid from Four Seasons for the Carroll County Health Center also. Landscaping bids received from Carroll County locations for the Owen County and Carroll County health centers were twice the price. Judge Tomlinson and Philip Habas agreed the price was very reasonable. Judge Tomlinson inquired how quickly Four Seasons could complete the work at the Carroll County Health Center. Mr. Brock replied that the Owen County Local Board of Health would be meeting on Monday, August 25th and believes the Four Seasons bid will be chosen. Once Four Seasons completes its work at the Owen County Health Center, work could begin at the Carroll County Health Center.

Action: Judge Tomlinson made a motion to approve the Four Seasons bid to add landscaping to the Carroll County Health Center. Susan New seconded. The motion passed unanimously.

Discussion: Mr. Brock shared a request from one of the staff members asking to refurbish the bathrooms on the environmental side of the building. The sinks, the faucets, and the baseboards have not been refurbished since 1991. He shared that he had already been to McNeal's in Carrollton to assess potential costs. Mr. Brock estimates that new sinks (including faucets), a vanity for storage and new commodes will cost less than \$1,000.00—probably closer to \$750.00. He also plans to paint the bathrooms the same color as the conference room.

Action: Ms. New made the motion to approve the refurbishment of bathrooms on the environmental side of the Carroll County Health Center. Dr. Habas seconded. The motion passed unanimously.

Discussion: Justin Pittman indicated that the portable sign in front of the Carroll County Health Center needs to be replaced. The wind has blown the sign around considerably, and it is not

very steady or attractive. This sign is essential because it is very effective in advertising health department events and programs. Mr. Pittman proposed that the Board replace the current sign with one that he found for \$389.00. This sign comes with more stable arms and legs, as well as a set of letters.

Action: Judge Tomlinson made a motion to approve replacing the sign with the proposed suggestion by Mr. Pitman. Ms. New made the second. The motion carried unanimously.

Discussion: Although the Board will be spending money on landscaping, bathroom refurbishment, and a new sign, Ms. Wilburn pointed out that the Carroll County Local Board of Health closed out fiscal year 2014 with \$200,699.00 in its account; plus an additional \$119,000.00 in CDs. She shared that the Board had the option of putting an additional \$100,000.00 in a CD at this time. Judge Tomlinson interjected that he would like to get a price on resurfacing and striping the Carroll County Health Center parking lot—especially since it recently became necessary to fill in a sink hole that had developed. He suggested that Three Rivers and Carroll County could cost share the expense of resurfacing and striping the parking lot. Mr. Pittman agreed to seek bids for the entire parking lot. Mr. Eaton and the old VA were suggested as possible places to seek bids. Dr. Heise interjected that Three Rivers hopes to explore a policy where Board members can vote remotely without having to be present in one location. However, the regulations must be considered. In the meantime, Dr. Heise asked the Board if they would like to schedule another meeting once the bids have been received, or if the Board would like to pre-approve an amount they are willing to spend. Mr. Pittman shared that committees have been appointed in the past to make a decision on behalf of the Board.

Action: Mr. Franklin made a motion to establish a committee to make a decision on behalf of the Board regarding the parking lot. Judge Tomlinson seconded the motion. The motion passed unanimously. Mr. Franklin, Judge Tomlinson, and Mr. Pittman were appointed to sit on this committee. Ms. Wilburn reminded the Board that the landscaping, bathrooms, and parking lot will all be amendments to the budget.

Topic: Remarks

Discussion: Dr. Heise requested that all forty-eight board members in each of the four counties come together for a meeting in December to go through a program called Emergenetics. The training would require a couple of hours before lunch and after lunch, and lunch would be provided. Dr. Heise asked if the Board had any suggestions for a place to meet. Judge Tomlinson offered the use of Camp KYSOC. However, Dr. Heise replied that she would need a variety of technical tools—such as PowerPoint—that KYSOC could not provide. She instead suggested meeting at the Kentucky Association of Counties (KACo) building in Frankfort. Dr. Heise informed the Board that Candice Selph would be sending out more information along with possible dates and times for the training.

Due to the Affordable Care Act, Kentucky has been disbursing funds to ensure the success of the health benefit exchange, Kynect, and the expansion of Medicaid. However, Dr. Heise shared that these efforts have come at the expense of public health in the form of reduced funding. Public Health exists to help provide essential services such as maintaining clean water, clean air, and performing restaurant inspections. She explained that medical care is not public health, and that public health is not going away. While some services are being subsidized by Medicaid, there are other services, like environmental services, that are no longer being funded. Local tax dollars are paying for these services. It is imperative that health departments make the legislature aware of this situation. The Kentucky Health Departments Association is currently working on constructing a rough budget for essential public health services. We hope to present a convincing case to legislators to at least fund every basic health department's operating budget. Based on per capita or socioeconomic ranking, counties will get a specified amount of money to run the health department and provide essential public health services. We want to be successful in making our case and will need everyone's health and support. Judge Tomlinson suggested finding legislators to sponsor a bill—preferably a democrat and a republican. Judge Tomlinson suggested speaking with Representative Rick Rand. Dr. Heise noted that suggestion and reiterated that we are currently at the mercy of Frankfort so it is imperative that we keep abreast of what is happening. She further reiterated that meeting together and participating in training as board members will help everyone not only get to know each other better—but better understand what is happening in the health departments also. Judge Tomlinson reminded the Board that will be several new board members in January since only one Judge Executive among the four counties is returning. Dr. Heise is planning to have a reception for the new members—as well as some additional training to ensure that they are aware of their duties and the role of the health department in the community.

After completing community health assessments in all four counties, there were three common items the public wanted to address: smoking, obesity, and substance abuse/overdoses. Dr. Heise stated that these issues might be ranked differently in the counties, but the commonality is noteworthy. These issues and others are being addressed in Three Rivers' latest strategic planning process. Dr. Heise invited all interested board members to attend as their perspectives are a crucial part of the process. All of the meetings are held at the District Office Conference Room in Owenton. The next strategic planning meeting is scheduled for August 26th from 10:00 a.m. to 3:00 p.m. There is another one scheduled for September 22nd from 10:00 a.m. to 3:00 p.m. Administrative Coordinator, Lindsey Tirey, can provide you with more information.

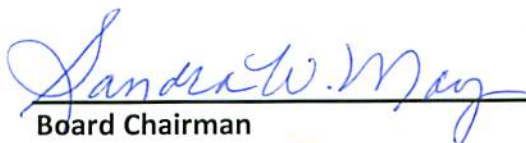
Dr. Heise confirmed that all the board members were receiving the monthly newsletter, Three Rivers Revue, and asked if there were any additional questions. Judge Tomlinson reminded Dr. Heise that the next Carroll County Fiscal Court meeting would be held on August 26th, and that it would be necessary to have a representative of our special taxing district there to present the tax rate in that public forum. Ms. Wilburn stated that she and Ms. Selph would be attending.

Judge Tomlinson mentioned that the Heroin Task Force seems to meet on regularly scheduled fiscal court dates. Furthermore, the meetings are usually held in downtown Covington, which makes it difficult for the rural counties to contribute. Since money will eventually be dispersed by the Attorney General, Judge Tomlinson felt it was important for all counties involved to have input. He invited the group to meet in Carroll County and encouraged the group to vary the meeting locations. Jim Thaxton, Heroin Task Force Coordinator, heard the suggestion and it was well-received. Dr. Heise agreed with the suggestion and plans to follow up with Jim.

To conclude the meeting, Carroll County Clerk, Rachel Dermon, gave the Board a demonstration of the kinds of exercises she conducts each week at her "Joyful Joints" class. This class meets each week on Mondays, Wednesdays, and Fridays from 11:00 a.m. until 12:00 p.m. at the Carroll County Health Center. Participants in the class learn ways to remain agile and active even with arthritic joints. Ms. Dermon emphasized the importance of the phrase "If you don't use it, you lose it!" an individual's agility and flexibility tends to decrease over time. Ms. Dermon shared that all Board members are welcome to the class, and are welcome to refer individuals that are interested in attending.

Topic: Adjournment

Action: Dr. Habas made a motion to adjourn. Dr. Kutnicki provided a second. The motion passed. All board members signed the three tax documents as proof a tax rate recommendation was made. Mr. Oder thanked the health department for all they do for the community. The meeting adjourned at 1:55 p.m.



Board Chairman



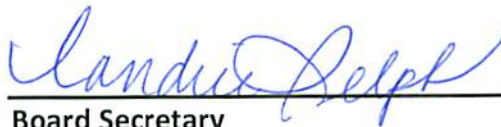
Date



District Director



Date



Board Secretary



Date