

Pendleton County Local Board of Health Meeting Minutes
Pendleton County Health Center
June 30, 2015—6:00 p.m.

Members Present:

Brian Schack, Chairperson
Judge David Fields
Henry Bertram
Allison Nichols
Jennifer Wright
Delbert Cox
Jean Nordheim Edwards
Tony Hall

Members Absent:

Rose Blau
Trena Mains
Monte McElfresh
Rose Verax

Staff Present:

Georgia Heise
Justin Pittman
Candice Selph
Becky Messmer
Jim Thaxton
Michelle Wilburn

Community Present:

Robbyn Hall

Welcome and Remarks: Chairperson, Brian Schack, called the meeting to order at 5:59 p.m. A quorum was present.

Topic: Approval of the June 26, 2014 Minutes

Discussion: Board members were asked to review the minutes from the last meeting in order to verify their accuracy. The minutes were reviewed with no discussion.

Action: Henry Bertram made a motion to approve the June 26, 2014 Minutes - the motion was seconded by Judge Fields and passed unanimously.

Topic: Old Business – Update on Health Center Roof

Justin Pittman, Deputy Director, discussed the repair work that had taken place since the last meeting. Problems with the roof are a recurring issue further complicated by our recent severe winter which wreaked havoc. An insurance claim was filed with KACo. A bid received to reseal the roof from *Any Weather Roofing* in Covington came in at \$20,000, with KACo agreeing to cover only \$7000. An additional company, *R and R Roofing*, recommended a new roof at an estimated cost of \$37,000 due to the fact that repeated repair efforts have not solved the issues. Assessments of the structure reveal that it will not support trusses to construct an alternate roofing system. Board Member, Tony Hall, recommended consultation with another architectural firm. Board Member, Allison Nichols, suggested *Truman and Associate* and requested the existing architectural plans. The firm that designed the building, *Trimble and Dunaway* dissolved and will not be available for consult, but the plans are in our possession. Tony Hall inquired about funding for the project and Dr. Heise responded that the money would have to be borrowed from KACo.

Action: Board Member, Henry Bertram, made a motion to further investigate the option of a new trussed roof and strengthening the building to support that structure, and coming back to

the Board with that information. Board Member, Allison Nichols, seconded, and the motion passed unanimously.

Topic: New Business – Financial

FY 15 Budget Amendment Approval – Michelle Wilburn, Administrative Supervisor, presented the revised budget. The revision included a net difference of \$1500.

Action: Board Member, Jean Edwards, made a motion to approve, seconded by Board Member, Delbert Cox, which passed unanimously.

FY 16 Budget Approval – The Board reviewed the projected budget for FY 16 based on property values from August 2014, distributed by Frankfort to the Sheriff's Office.

Action: Board Member, Brian Schack made a motion to approve, seconded by Board Member, Jennifer Wright, which passed unanimously.

FY 16 Tax Rate Approval – The proposed tax rate was presented based on August 2014 values, which is the most recent information we have. The proposal was the same as last year, 5.8 tax rate with a 5.4 contribution to the operating budget of Three Rivers.

Action: Board Member, Jean Edwards, made a motion to approve, seconded by Board Member Judge David Fields, which passed unanimously.

Topic: New Business – Board Members

Election of Officers – Nominations were taken for three offices. The three current officers were selected to continue; Brian Schack – Chairperson, Delbert Cox – Vice Chairperson, and Rose Verax as Treasurer.

Appointment of New Board Member – Robbyn Hall will replace Connie McCann.

Biographical Sheets – Information was collected to be filed in Frankfort.

Topic: NALBOH – Dr. Heise invited everyone to attend the National Association of Local Boards of Health (NALBOH) Conference in Louisville August 5-7.

Topic: Strategic Plan

Senate Bill 192 – Dr. Heise introduced Jim Thaxton, Heroin Impact Coordinator, who presented the Board with the requirements and recommendations set forth in Senate Bill 192 (slides attached). Board Member, Robbyn Hall said the best way to approach establishment of a SAEP is from a disease control initiative as opposed to needle exchange. Becky Messmer, Pendleton County RN, agreed and discussed her experience from a clinical standpoint.

Dr. Heise asked the Board to allow us to proceed with development of a program to present to the Fiscal Court approval. There was much discussion including funding sources.

Action: Board Member, Henry Bertram made the motion to proceed, seconded by Tony Hall, and passing unanimously. Dr. Heise thanked the Board for their commitment to the community by taking on difficult issues.

Topic: Adjournment

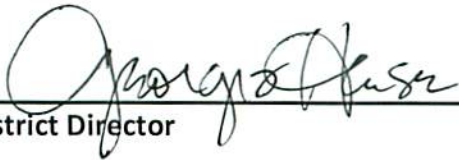
Action: Board Member, Jean Edwards, made a motion to adjourn, seconded by Board Member Henry Bertram, which passed unanimously. All board members signed the three tax documents as proof a tax rate recommendation was made. The meeting adjourned at 7:35 p.m.



9-30-15

Board Chairman

Date



10/8/15

District Director

Date



9/30/15

Board Secretary

Date