

District Board of Health Meeting
District Office
Tuesday, March 29, 2016
12:00 p.m.

Members Present

Joe Mylor-Chairman
Judge Ken McFarland
Dr. Ben Kutnicki
Judge Bobby Lee Westrick
Delbert Cox
Judge Casey Ellis
Judge David Fields
Gary Minch, DVM

Staff Present

Dr. Georgia Heise
April Harris
Justin Pittman
Michelle Wilburn
Jennifer Thurman
Jeff Florek
Barb Moloney
Rachele Cobb

Welcome: Chairman Joe Mylor welcomed the Board and called the meeting to order at 12:21p.m. A quorum was present.

Topic: Public Remarks

Discussion: There were no public remarks.

Topic: Approval of December 10, 2015 Meeting Minutes

Discussion: Board members were asked to review minutes from December 10, 2015. The minutes were reviewed with no discussion.

Action: Judge Westrick made a motion to approve the minutes from December 10, 2015. Judge McFarland seconded. The motion to approve the minutes passed unanimously.

New Business:

Topic: County Scorecards

Discussion: Dr. Heise referred to the meeting packet which had a copy of the Three Rivers counties 2015 scorecards. She stressed the importance of lowering the scores on health outcomes, reducing negative health behaviors and improving clinical care. The numbers on smoking, teen births and preventable hospital stays have improved. Gallatin County physical environment rankings stayed the same, however, physical inactivity rankings and implementation improved. Overdose deaths have increased in all counties, while obesity rankings have improved slightly. Dr. Heise discussed the Community Health Teams, who are working hard to implement health improvement plans. She also advised the Board that Pendleton County is forming a community service alliance that Becky Messmer is coordinating.

Topic: SAEP (Syringe Access Exchange Program) Update

Discussion: Dr. Heise reviewed the graph included in the meeting packet. Controversy that health departments are facing is should there be one-on-one needle exchange? Best Practices say no, that participants will not bring them in; but will keep using the same needles. One option Three Rivers can consider is to dispense retractable syringe needles, which can be used only once. Three Rivers has not spent any money on the SAEP program thanks to donations of naloxone kits, syringes, and the grant awarded by RC Durr. Jim Thaxton's salary is paid in full by a grant from the Heroin Task Force. Three Rivers is following Best Practices policies to prevent spikes in communicable diseases. After the legislative session is over, Dr. Heise plans to go to our other counties to report this information. She will also discuss the information with other counties who want to adopt Three Rivers protocols.

Topic: Retirement Contribution Rate

Discussion: Dr. Heise referred to a chart included in the meeting packet. In FY2005, the retirement contribution rate was 5.8%. For FY2016 the contribution rate is 38.77% for fewer employees than previous years. FY2017 is expected to be 47.28%. Most companies are paying 5-10% for retirement contributions. This is a large burden on the budget, limiting Three Rivers to providing only services that are statutorily required. Judge McFarland commented that the state is pushing the cost of retirement contributions onto the counties, even though the retirement fund is mandated by the state.

Topic: Financial Update

Discussion: Dr. Heise referred to graphs in the meeting packet. Over 75% of the budget is salaries at \$1,795,870 and fringe at \$1,127,037. Last year when building the budget for FY2016, Dr. Heise requested \$115,000 out of bank reserves to balance the budget and to keep existing employees at that time, with the caveat that if things did not improve this year, going into next year's budget, downsizing would be necessary. Going into FY 2017, Dr. Heise expects to reduce the number of employees by at least two, and possibly some others may be eligible to retire. Dr. Heise referred to services that pay for themselves such as Home Health and HANDS, which both break even, but other services do not. KHDA is proposing to legislators to fund health departments in a different way to cover employee salaries for services which are not funded but are required by law. There is a small amount allocated to Preparedness and for Communicable Diseases, but there is no other money available for required services. Judge Fields inquired when the figures for the retirement increase were sent out. Dr. Heise stated that the increase was included in the budget to be paid. The health department gets 38% funding for retirement, with the rest coming from tax revenue..

Topic: Service Partnerships

Discussion: TRIAD, which is federally funded, provides many of the clinical services Three Rivers provides plus many Three Rivers cannot. The partnership has worked so well that that TRIAD wants to offer services to our other counties. Triad can provide services to patients if there are no physicians available in the county and they also pay rent to use our facilities. TRIAD

built a facility in Gallatin County with grant money, and has received a grant to build a facility in Owen County. Dr. Heise was not sure if they would build a new facility, or if they would remodel the existing hospital, but Three Rivers may be able to buy into the facility.

Topic: District Office

Discussion: The District Office may have an interested party to purchase the building. The loan has a balance of \$277,000, with a penalty payoff of an additional \$75,000. The cost to be free and clear of the building would be \$352,000. The building appraised for a little over \$100,000, however, there are different appraisal types, and the appraiser could not find anything comparable in the area. A replacement appraisal would be a much larger amount of money. Options to consider:

- Would the Board be willing to consider selling the building and how much would the Board be willing to accept?
- Would the Board be willing to build a new building?
- Could we rent a location temporarily?
- Could we partner with TRIAD in their new building?

The District Office belongs to all four counties, so the decisions would need to be made by the District Board. There is nothing on the table yet, but Dr. Heise wanted the information shared and a special meeting will be called if further discussion is needed. There are concerns with the condition of the building and the parking lot. There is 20 years left on the purchase agreement through KACO for the District Office.

Action: A motion was made by Judge McFarland to seek another District Office building appraisal and to explore partnership options. Judge Ellis provided a second. The motion passed unanimously.

Topic: Procedure for Joining/Exiting a District

Discussion: Grant County is more similar to Three River's counties than Boone, Campbell and Kenton. If Grant County Health Department were included in Three Rivers District, it would be a major benefit. Three Rivers currently provides Home Health services to the county. Three Rivers receives approximately \$1,500,000.00 in taxes from our combined counties. At the same tax rate as Three Rivers other counties, Grant County could bring in \$706,000.00 in tax revenue. Dr. Heise is reviewing the numbers to see if tax rates could be adjusted in the other Three Rivers counties to make transferring to Three Rivers more appealing to Grant County taxpayers and local officials. Jeff Florek mentioned the Ark Encounter theme park and the addition of alcohol sales which could possibly increase revenues from the amount of building and businesses coming to the area. Ultimately, the vote to allow Grant County Health Department to join Three Rivers would be the decision of the Grant County fiscal court. Dr. Heise will work on the figures further if the Board would like to pursue the matter further.

Discussion: KALBOH

KALBOH Chairman Henry Bertram is working on a Governance resolution supporting a review of Kentucky Administrative Regulations that seem to conflict with the Kentucky Revised Statutes which grant governing authority of the local health departments to their respective boards of health. Dr. Heise asked the Board to bring a motion to receive the resolution electronically for review and approval or disapproval.

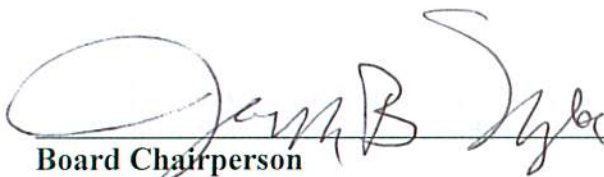
Action: Chairman Mylor made a motion for the Board to agree to receive the KALBOH Governance resolution electronically for review. Judge McFarland seconded the motion. The motion passed unanimously.

Discussion: Pertussis Update

There are over 100 reported cases of Pertussis (Whooping Cough) in Northern Kentucky. Owen County Health Department received a notification on 3/28/16 of its first confirmed case. Treatment protocols call for children with symptoms to be sent home with a letter advising that treatment must be obtained by a physician with 5 days of prescribed antibiotics for the patient and all persons in the same household. Once the patient has been treated, they can return to school. As the school system in Owen County is getting ready to go on spring break, Dr. Heise feels there will not be a large outbreak. Immunizations are the best defense, although they are about 80% effective. Pertussis is harder on infants, who cannot be immunized until 6 months of age, and on the elderly. Justin Pittman advised of a confirmed case in Carroll County, which now makes two cases in the district.

Topic: Adjournment

Action: Chairman Mylor asked if there were any other items to discuss. There were no further items to discuss. Dr. Heise thanked the Board for coming. Judge McFarland made a motion to adjourn. Chairman Mylor seconded the motion. Adjournment was at 1:25 p.m.


Board Chairperson 06/24/16
Date


District Director 6/24/16
Date


Board Secretary 6/24/16
Date