

Owen County Local Board of Health Meeting Minutes
District Office Conference Room
June 3rd, 2016
12:00 p.m.

Members Present:

Matt Cull
Christy Johnson
Dave Jones
Pam Miller - (proxy for Judge Ellis)
Gary Minch
Matt Parker
Karen Wash

Members Absent:

Delbert Keith
Tom Marshall
Janet Wright

Staff Present:

Rachele Cobb
Allison Craigmyle
Georgia Heise
Barbara Moloney
James Thaxton
Michelle Wilburn

Welcome:

Treasurer, Christy Johnson, called the meeting to order at 12:24 p.m. A quorum was present.

Topic: Approval of October 1, 2015 Meeting Minutes

Discussion: Board members were asked to review minutes from October 1, 2015. The minutes were reviewed with no discussion.

Action: Dave Jones made a motion to approve the minutes from October 1, 2015. Karen Wash seconded. The motion to approve the minutes passed unanimously.

New Business

Topic: Replacing Mulch around the Owen County Health Center

Discussion: Dr. Heise proposed to the board purchasing new mulch for the Owen County Health Center. Estimated costs would be \$100.00. Board members agreed to replace the mulch.

Topic: Space Rent from Triad for Services provided at Owen County Health Center.

Discussion: Dr. Heise stated that, in the next few months, Triad, currently in the Owen County Health Center, will be moving to a different location in the county. As of right now, Three Rivers has received \$4,000 in building rental fees from Triad. Dr. Heise asked the local board to decide if they would like that money to be placed in the local account or if the funds could be moved to the district.

Action: Gary Minch motioned to keep the funds in the local account. There was no second. The subject was left on the table.

Topic: NALBOH 2016 Conference

Discussion: Dr. Heise invited board members to attend NALBOH coming up in August. Board members are encouraged to attend and to contact her for further information.

Topic: FY17 Tax Rate & Contribution Rate Approval

Discussion: Dr. Heise referred to the tax rate of 5.6c/\$100. She noted the increasing importance of the contribution rate of 5.4c/\$100 for the operation of the health department as other funding sources continue to decrease. Her recommendation was that the tax rate and contribution rate remain unchanged.

Action: Gary Minch made the motion to accept fiscal year 2017 tax rate and contribution rate. Karen Wash seconded the motion. The motion passed unanimously.

Topic: FY16 Budget Amendment

Discussion: Michelle Wilburn referred to the FY16 Budget Amendment document that was included in the board members packet. She explained that the budget expenses increased slightly over \$1,000.

Action: Gary Minch made the motion to accept fiscal year 2016 budget amendment. Matt Cull seconded the motion. The motion passed unanimously.

Topic: FY17 Budget Approval

Discussion: Michelle Wilburn presented the fiscal year 2017 budget; the budget was reviewed with no discussion.

Action: Karen Wash made the motion to accept fiscal year 2017 budget. Dave Jones seconded the motion. The motion passed unanimously.

Old Business

Topic: Syringe Access Exchange Program (SAEP)

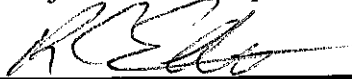
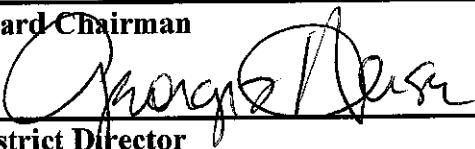
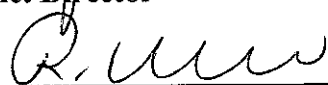
Discussion: Jim Thaxton reported the most recent statistics regarding the Pendleton County SAEP program. He also noted that since the program has been in place that needles are not being found in public places.

Topic: Other

Discussion: Dr. Heise mentioned the district office status remains the same; she expressed her concern on the inefficiency of the building. She also noted a second appraisal was completed on the building with a value of \$410,000, showing a significant increase.

Topic: Adjournment

Action: Dr. Minch made the motion to adjourn. Karen Wash seconded the motion. The meeting was adjourned at 1:15 p.m.

	9-28-16
Board Chairman	Date
	9/28/16
District Director	Date
	9/28/16
Board Secretary	Date