

Pendleton County Local Board of Health Meeting Minutes
Pendleton County Health Center Conference Room
June 10th, 2016
6:00 p.m.

Members Present:

Delbert Cox
Robin Hall, RN
Tony Hall, DVM
Jean Nordheim-Edwards
Judge David Fields
Allison Nichols
Dr. Brian Schack, Chairman
Monte McElfresh

Members Absent:

Trena Mains
Rose Verax
Jennifer Wright
Henry Bertram

Staff Present:

Allison Craigmyle
Dr. Georgia Heise
Barbara Moloney
Justin Pittman
James Thaxton
Michelle Wilburn

Welcome and Remarks

Chairman, Brian Schack, called the meeting to order at 6:20 p.m. A quorum was present.

Dr. Shack announced that local board member; Jean Nordheim-Edwards will be resigning from the board. He thanked Jean for her many years of service.

Topic: Approval of January 4, 2016 Minutes

Discussion: Board members were asked to review the previous meeting's minutes contained in their packet. The minutes were reviewed with no discussion.

Action: Dr. Schack made the motion to approve the January 4, 2016 minutes. Jean Nordheim-Edwards seconded the motion. The motion passed unanimously.

Old Business

Topic: Syringe Access Exchange Program (SAEP)

Discussion: Jim Thaxton

Action: Jim Thaxton shared with the board the most recent statistics regarding the Pendleton County SAEP program. He is still working with Boone, Kenton, and Campbell counties to get this program passed. Dr. Heise noted that since the rollout of the SAEP program in Pendleton County, there have been many counties to follow.

Topic: Roof Repairs, ceiling tiles, and loan repayment

Discussion: Justin Pittman updated the board members on the Pendleton County Health Centers roof, which has been completed and working properly. He referred to the loan repayment

document that was included in the board members handout. Michelle Wilburn noted that the loan maturity date would be in 2021. Ms. Wilburn also stated that the ceiling tile cost is included in the fiscal year 2017 budget.

New Business

Topic: Building Maintenance: recent water damage

Discussion: Justin Pittman discussed the recent flooding in the Pendleton County Health Center due to heavy rainfall. The carpet requires replacement. Michelle Wilburn noted that she included \$4000 in carpet replacement for fiscal year 2017 budget. David Fields stated he would check with the construction company across the road to see if there were drainage issues due to the construction site.

Topic: FY16 Budget Amendment

Discussion: Michelle Wilburn explained the fiscal year 2016 budget amendment that was included in the board members packet. There was no discussion.

Action: Tony Hall made the motion to accept the FY16 amended budget. Delbert Cox provided a second. The motion passed unanimously.

Topic: FY17 Tax Rate & Contribution Rate

Discussion: Dr. Heise recommended the tax rate and contribution rate remain unchanged at 5.8c/\$100 and 5.4c/\$100 respectively.

Action: Allison Nichols made the motion to accept the FY17 Tax Rate and contribution rate. Tony Hall provided a second. The motion passed unanimously.

Topic: FY17 Budget Approval

Discussion: Board members were asked to review the fiscal year 2017 budget. There was no discussion.

Action: David Fields made the motion to accept the FY17 Budget. Tony Hall seconded the motion. The motion passed unanimously.

Topic: Health Point FQHC

Discussion: Dr. Heise shared with the board that the CEO of Health Point, recently visited the Pendleton County Health Center with interest in partnering and sharing the same space to provide more health care services in Pendleton County. At this time Health Point is looking at other options as well they would like to pursue this partnership further.

Topic: NALBOH 2016 Conference

Discussion: Dr. Heise invited board members to attend NALBOH coming up in August. Board members are encouraged to attend and to contact her for further information.

Topic: Adjournment

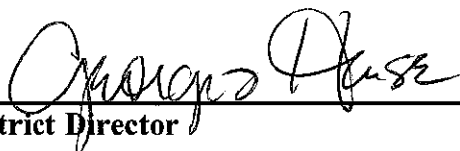
Action: Jean Nordheim-Edwards made the motion to adjourn. Allison Nichols seconded the motion. The meeting was adjourned at 7:04 p.m.



7/6/17

Board Chairman

Date



7/17/17

District Director

Date



7/6/17

Board Secretary

Date