

**Owen County Local Board of Health Meeting Minutes**  
**District Office Conference Room**  
**September 28, 2016**  
**12:00 p.m.**

**Members Present:**

Matt Cull  
Dave Jones  
Delbert Keith  
Tom Marshall  
Gary Minch  
Chris Spurgeon  
Judge Executive Casey Ellis

**Members Absent:**

Karen Wash  
Matt Parker  
Christy Johnson  
Janet Wright

**Staff Present:**

Georgia Heise  
Justin Pittman  
Michelle Wilburn  
Carolyn Stewart

**Welcome:**

Chairman, Judge Ellis, called the meeting to order at 12:04 p.m. A quorum was present.

**Topic:** Approval of June 3, 2016 Meeting Minutes

**Discussion:** Board members were asked to review minutes from June 3, 2016. The minutes were reviewed with no discussion.

**Action:** Matt Cull made a motion to approve the minutes from June 3, 2016. Dr. Minch seconded. The motion to approve the minutes passed unanimously.

**New Business**

**Topic:** Certificate of Deposit

**Discussion:** Dr. Heise proposed to the board cashing in the existing CD, as a result of the taxing district not having sufficient cash on hand to pay Three Rivers the full first quarter tax payment before the end of September last year and again this year. Ms. Wilburn expanded on the need by informing the board that the payment this year would have left the account with less than five thousand dollars which could present as an issue in the event of an unplanned circumstance or event.

**Action:** Dr. Minch made motion to cash the CD, re-invest two hundred thousand of the total CD value in another CD and place the balance, approximately thirty two thousand plus, in the checking account of the taxing district. Chris Spurgeon seconded. The motion passed unanimously.

**Topic:** Election of Officers.

**Discussion:** Judge Ellis identified the chairman, vice chairman, and treasurer as himself, Chris Spurgeon, and Christy Johnson respectively.

**Action:** Chris Spurgeon made the motion to re-nominate Judge Ellis as the Chairman. Dave Jones seconded the motion and added another motion to keep the remaining offices held by the existing officers. Chris Spurgeon seconded Dave's motion. The two motions passed unanimously.

**Topic:** Resignation of Robert Walker

**Discussion:** Dr. Heise asked board members for suggestions on recognizing Mr. Walker's service on the board of health. Judge Ellis suggested that the board's recognition be combined with the recognition of the Owen fiscal court and agreed to invite all of the Owen County Board of Health members to that ceremony.

**Topic:** Board Member Open Seat – Fiscal Court Representative

**Discussion:** Dr. Heise referenced Mr. Walker's position on the board as that of an appointed fiscal court representative and that the fiscal court would have to appoint someone to fill the open seat. No further discussion was made.

**Topic:** Appointment of District Board of Health Member

**Discussion:** Dr. Heise mentioned that Mr. Walker had held a seat on the District Board of Health as a representative for the Owen County Board of Health in addition to the Judge Executive. Since Mr. Walker's resignation, Dr. Minch willingly filled in the vacated position, but with the start of new year, a new appointment would need to be made.

**Action:** Dave Jones made the motion to nominate Matt Cull as the addition representative to sit on the District Board of Health. Matt agreed. Chris Spurgeon seconded the motion. The motion passed unanimously.

**Topic:** Biographical Sheets for the 2017-2018 appointment period.

**Discussion:** Michelle Wilburn reminded those board members needing to complete a new biographical sheet for the period beginning Jan 1, 2017 before leaving.

### **Old Business**

**Topic:** Syringe Access Exchange Program (SAEP)

**Discussion:** Dr. Heise provided an update on the SAEP operating in Pendleton County as of August 29, 2016. She made mention of the number of participants, the needles in and needles out and the possibility of the next year legislative session modifying the law to require a one for one exchange in Kentucky. She made note that the board has approved the operation of an

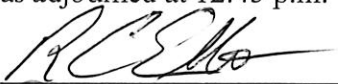
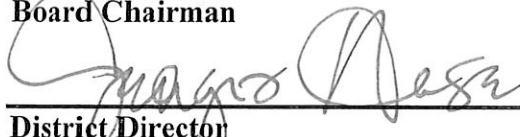
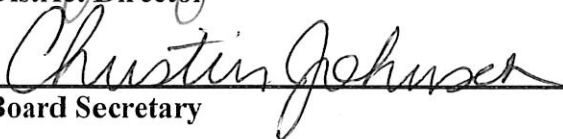
SAEP in Owen County but that the Owen County Fiscal Court has yet to pass/approve the program in Owen County.

**Topic:** Other

**Discussion:** Dr. Heise passed out an invitation to a Legislative Meet & Greet sponsored by the Kentucky Health Department Directors Association "KHDA" and encouraged board members to attend one of the events.

**Topic:** Adjournment

**Action:** Dr. Minch made the motion to adjourn. Matt Cull seconded the motion. The meeting was adjourned at 12:45 p.m.

	9-13-17
<b>Board Chairman</b>	<b>Date</b>
	9/13/17
<b>District Director</b>	<b>Date</b>
	9/13/17
<b>Board Secretary</b>	<b>Date</b>