

District Board of Health Meeting Minutes
Owen County Library
Friday, September 30, 2016
12:00 p.m.

Members Present:

Delbert Cox
Judge Casey Ellis
Judge David Fields
Dr. Ben Kutnicki
Judge Kenny McFarland
Gary Minch
Joe Mylor- Chairman
Judge Bobby Lee Westrick
Matt Cull

Staff Present:

Georgia Heise
Allison Napier
Justin Pittman
Michelle Wilburn
April Harris
Lindsey Tirey

Community:

Louise Kent
Debbie Young
Matthew Cook
Dan Brenyo

Welcome

Chairman Joe Mylor welcomed the Board and called the meeting to order at 12:07 p.m. A quorum was present.

Topic: Heroin Impact Special Presentation

Discussion: A GIS Story Map was presented to the board by Louise Kent and Debbie Young of the Northern Kentucky Independent District Health Department obo the Heroin Impact Response Taskforce of the Northern Kentucky Area Development District. Board members were provided opportunities to ask questions on the data compilation, data sources and the tool itself. A demonstration of how to navigate through the story was provided and included multiple data sets including: overdoses related to heroin, fentanyl and prescription opioids; HIV and Hepatitis C infections; drug related arrests; opioid related ambulance runs, emergency room visits and hospitalizations; resources for treatment and intervention including inpatient facilities and syringe access exchange programs as well as locations where naloxone kits can be obtained. Additionally the data sets included data points by zip code, gender, and age as well as treatment needs vs capacity.

Dr. Heise provided an update on participation rates at the Pendleton County Syringe Access Exchange Program. 79 participants, 624 syringes in 2481 out, 59 referrals for treatment, 19 tested, 8 positive for Hep C and 63 naloxone kits distributed. Participants are close to 50/50 for gender, are all white non-hispanic, aged 10% 25 under, 30% 26-35, 30% 36-45, 30% 46 and over. Majority of participants are in Falmouth with a few outliers from Florence and Cincinnati. There are repeating participants. All costs to date have been funded by the RC Durr grant provided in FY15.

Topic: Approval of June 24, 2016 Meeting Minutes

Discussion: Board members were asked to review minutes from June 24, 2016. The minutes were reviewed with no discussion.

Action: Judge Westrick made a motion to approve the minutes from June 24, 2016. Judge McFarland seconded. The motion to approve the minutes passed unanimously.

New Business

Topic: 2016 Policy Changes and Updates

Discussion: Dr. Heise referred to the policy log update in the board packet which included ten policies. A summary of each policy was presented detailing the changes along with the purpose and guidance for the new policy, C-G-3 Hospital Grade Breast Pumps.

Action: Judge McFarland made a motion to accept all the updates and the new policy as stated. Dr. Ben Kutnicki provided a second. The motion passed unanimously.

Topic: FY16 Budget Amendment/Closeout

Discussion: Dr. Heise referred to the budget amendment included in the board packet highlighting the difference in the original budget as compared to the actual close out amounts for receipts and expenditures and additional use of unrestricted reserve utilized in the financial closeout for the fiscal year 16.

Ms. Wilburn provided a summary of pending receipts and expenses paid in June for July which necessitated the additional reserve highlighting the positive impact it will have on the current year's budget.

Action: Judge McFarland motioned to approve the budget amendment. Judge Fields seconded. The motion passed unanimously.

Action: Judge McFarland motioned to approve the closeout use of additional unrestricted reserve. Matt Cull seconded. The motion passed unanimously.

Topic: Executive Session

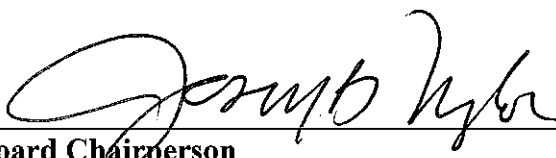
Action: Judge Ellis motioned to move into a closed executive session.

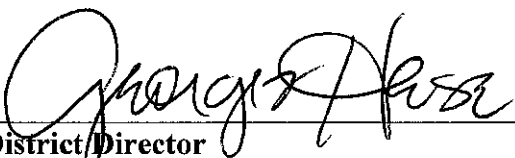
Discussion: At 1:15pm, the meeting convened into executive session and all non-board member attendees were dismissed with the exception of Dr. Heise and Ms. Wilburn to discuss a personnel related issue.

Action: At 1:26pm the executive session ended.

Topic: Adjournment

Action: Judge Ellis made a motion to adjourn. Judge McFarland seconded the motion. Adjournment was at 1:26 p.m.


Board Chairperson 02/21/17
Date


District Director 2/21/17
Date


Board Secretary 2/21/17
Date