

**Carroll County Local Board of Health Meeting Minutes**  
**Carroll County Health Center Conference Room**  
**MARCH 16, 2017**  
**5:00 PM**

**Members Present:**

Greg Goff  
Philip Habas  
Richard Kates  
Dr. Ben Kutnicki  
Jodie Kemper  
Sandra May  
Judge Bobby Lee Westrick  
David Wilhoite  
Bill Osborne

**Members Absent:**

Dr. Cecil Martin  
Dr. Mark Miller  
Chad Franklin

**Staff Present:**

Dr. Georgia Heise  
Carolyn Stewart  
Justin Pittman  
Michelle Wilburn  
Ashley Froman  
Chastity Smoot

**Guests:**

Brian Koetter  
Harry Hays

Chairperson Sandra May declared a quorum and called the meeting to order at 5:05 PM.

**Topic: Carroll County Memorial Hospital Expansion Presentation**

**Discussion:** Brian Koetter, architect with Luckett & Farley, and Harry Hays, CEO of Carroll County Memorial Hospital, reviewed drawings of the proposed expansion of the hospital and how it was going to affect the health center's parking lot. Mr. Hays assured board members the hospital will work with the health department during construction to limit negative impact on operations.

**Action:** Following the exit of Mr. Koetter and Mr. Hays, Chairman May asked for questions and/or concerns regarding the information given.

Bill Osborne made the motion for Dr. Heise to meet with Ruth Baxter and have her amend the easement for the health department to retain a plot of land in back of the building and to incorporate signage in front of the building designating health department parking spots. Dr. Kutnicki seconded the motion. Motion passed unanimously.

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**Topic: Approval of Meeting Minutes – June 22, 2016**

**Discussion:** Chairman May asked the members to review the minutes for the June 22, 2016 meeting.

**Action:** Bill Osborne made the motion to approve the minutes, Dr. Habas seconded, and the motion passed unanimously.

**Topic: Approval of Meeting Minutes – August 31, 2016**

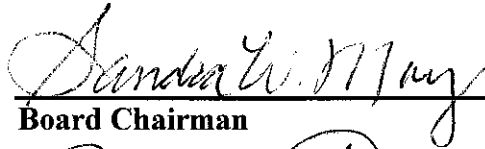
**Discussion:** Chairman May asked the members to review the minutes for the August 31, 2016 meeting.

**Action:** There was discussion concerning the recent window installation and the need for a new front door. David Wilhoite asked Justin Pittman to get an estimate for the door. David Wilhoite made the motion to approve the minutes, Greg Goff seconded, and the motion passed unanimously.

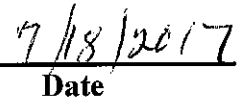
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**Topic: Adjournment**

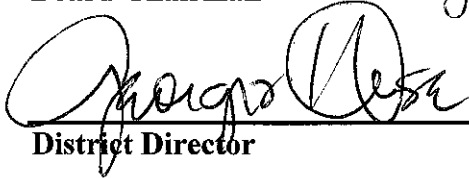
**Action:** Richard Kates made the motion to adjourn, Dr. Habas seconded, and the meeting adjourned.



Board Chairman



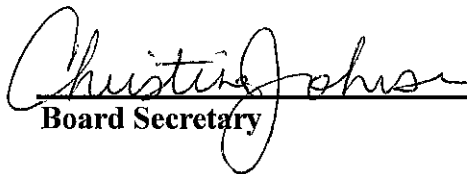
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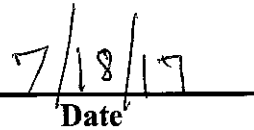
District Director



Date



Board Secretary



Date