



PENDLETON COUNTY LOCAL BOARD OF HEALTH
Pendleton County Health Center Conference Room
July 6, 2017
5:00 p.m.

Members Present:

Dr. Brian Schack, Chairman
Henry Bertram
Theresa Flarity
Shanon Sandy
Allison Nichols
Rose Verax
Jennifer Wright

Members Absent:

Judge David Fields
Monte McElfresh
Jean Nordheim-Edwards
Joann Cordray

Staff Present:

Dr. Georgia Heise
Michelle Wilburn
Carolyn Stewart

Welcome and Remarks

Chairman, Dr. Brian Schack, called the meeting to order at 6:20 p.m. A quorum was present.

Topic: Approval of June 10, 2016 Minutes

Discussion: Board members were asked to review the previous meeting's minutes contained in their packet. The minutes were reviewed with no discussion.

Action: Allison Nichols made the motion to approve the June 10, 2016 minutes. Rose Verax seconded the motion. The motion passed unanimously.

Old Business

Topic: Harm Reduction Program Update (SAEP)

Discussion: Dr. Heise provided an update on the Harm Reduction Program. She reviewed a handout that each board member had in their packet.

Topic: Facility Water Damage

Discussion: Dr. Heise reported the roof is intact. There has been some flooding due to the ambulance building next door. A ditch has been dug as a potential solution to future problems.

New Business

Topic: FY17 Budget Amendment

Discussion: Michelle Wilburn reported a budget amendment due to the fact expenses went down from what was projected and revenue went up. Henry Bertram made the motion to approve the FY17 Budget Amendment, Jennifer Wright seconded, and the motion passed unanimously.

Topic: FY18 Tax Rate and Contribution Rate

Discussion: Dr. Heise recommended the tax rate and the contribution rate remain unchanged at 5.8c/\$100 and 5.4c/\$100 respectively.

Action: Henry Bertram made the motion to accept the FY18 Tax Rate and contribution rate. Rose Verax seconded the motion. The motion passed unanimously.

Topic: FY18 Budget Approval

Discussion: Board members were asked to review the fiscal year 2018 budget. There was no discussion.

Action: Henry Bertram made the motion to accept the FY18 Budget. Rose Verax seconded the motion. The motion passed unanimously.

Topic: Election of Officers

Discussion: Henry Bertram made the motion to keep Dr. Brian Schack as chairman; Allison Nichols to serve as vice chair; and for Rose Verax, Judge David Fields and Dr. Schack to serve as signatories. Rose Verax seconded the motion. Dr. Schack nominated Henry Bertram to serve on the district board, Rose Verax seconded, and the motions passed unanimously.

Topic: KALBOH Liason

Discussion: Henry Bertram informed the board he served as President of KALBOH and he needed a contact for the board. It was stated at the last meeting they needed a liason from each local board. Dr. Schack said he would serve as the liason.

Topic: NALBOH Conference

Discussion: Dr. Heise reviewed the information concerning the NALBOH Conference in August and invited the members to attend.

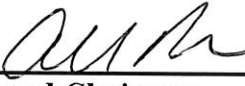
Topic: Resurfacing the Driveway

Discussion: Henry Bertram brought up the problems with the potholes in the driveway and suggested it be resurfaced.

Action: Dr. Heise said she would pass this along to Justin Pittman to look into getting bids for resurfacing the driveway.

Topic: Adjournment

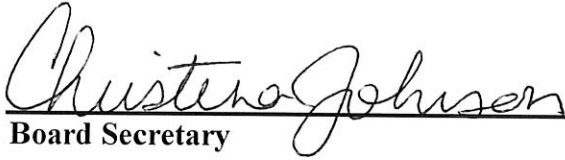
Action: Jennifer Wright made the motion to adjourn. Allison Nichols seconded the motion. The meeting was adjourned at 7:04 p.m.



Board Chairman 11/29/17
Date



District Director 11/29/17
Date



Board Secretary 11/29/17
Date