



CARROLL COUNTY LOCAL BOARD OF HEALTH
Carroll County Health Center Conference Room
April 2, 2019
6:00 p.m.

Members Present:

Greg Goff
David Wilhoite
Judge Harold Tomlinson
Cecil Martin
Chad Franklin
Sandra May
Jodi Kemper

Members Absent:

Richard Kates
Bill Osborne
Mark Miller
Philip Habas
Open Seat

Staff Present:

Dr. Georgia Heise
Michelle Wilburn
Justin Pittman
Sherry Fitzgerald
Ashley Froman
Becky Wilson

Welcome

Chairman Sandra May called the meeting to order at 6:27pm. A quorum was present. In attendance from the public were Faith & Saul Kutnicki and Jacob Blair.

Topic: Approval of September 25, 2018 Meeting Minutes

Discussion: Board members were asked to review the previous meeting's minutes by Chairman Sandra May. The minutes were reviewed with no discussion.

Action: Judge Tomlinson made motion to accept the September 25, 2018 meeting minutes. David Wilhoite seconded. The motion passed unanimously.

Old Business

Topic: Building Maintenance Updates

Discussion: Justin Pittman gave a brief update on the recent building maintenance. He stated that the lettering on the outside of the building was completed in January and that the monument in the front of the health center was moved by CCMH, while they were under construction. Justin also informed the Board that the repairs on the sewer lines have been completed however, just before the meeting, another sewer issue had been discovered and will need further investigating. Justin reported that 5 of the health center's windows in the front of the building needed to be replaced. He presented the Board with a bid from Glass Unlimited.

Action: Motion was made by David Wilhoite to accept the bid from Glass Unlimited. Chad Franklin seconded. Motion carried unanimously.

New Business

Topic: Public Health Transformation/Pension

Discussion: Dr. Heise discussed the pension rate contribution changes, House Bill 358, and how this would affect Three Rivers' services and staffing. Dr. Heise advised that changes would need to be made to meet the new pension contribution rate. She presented a proposed organizational chart which illustrated condensed staffing but emphasized that Three Rivers would still be able to provide required services to the community and make the increased pension contribution under the proposed staffing changes. No action needed.

Topic: County Assessment

Discussion: Michelle Wilburn presented a draft of the demographic and socio-economic factors in Carroll County. She advised the Board that this was created to give us an idea of the population we are serving in Carroll County. She highlighted that the packet contains information that will help us to identify health disparities and work to ultimately improve the overall health in Carroll County. No action needed.

Topic: Taxing District Audit

Discussion: Michelle Wilburn provided the Board with a copy of the 2018 fiscal year taxing audit report. Michelle noted that it is required for our taxing districts to have an audit every 4 years. She emphasized that it was a clean audit with no findings.

Action: Motion was made by Judge Tomlinson to accept the audit report. Jeff Goff seconded. Motion carried unanimously.

Topic: Certificate of Deposit

Discussion: Michelle Wilburn presented options to the Board for the renewal of the certificate of deposit.

Action: David Wilhoite made a motion to enter into a 24 month certificate of deposit with First National Bank at a 2% interest rate. Judge Tomlinson seconded. Motion carried unanimously.

Topic: Quarterly Board Report

Discussion: The Board Members were provided a copy of the Quarterly Board Report. Michelle Wilburn stated that the report highlights what's going on within Three Rivers District. Michelle specified that it discloses the services we are providing, and delivers updates on our buildings and fleet. She indicated personnel changes are listed and information on some of our specific programs. She further noted that it would be updated on a regular basis. No action needed.

Topic: Meeting Adjournment

Action: Judge Tomlinson made a motion to adjourn. Chad Franklin seconded. The meeting was adjourned at 7:44 pm.

Anderson W. May 6/25/2019
Board Chairman Date

George F. Rose 6/25/19
District Director Date

Sherry Stinson 6/25/2019
Board Secretary Date