

**District Board of Health Meeting Minutes**  
**Owen Electric Community Room**  
**Thursday June 13, 2019**  
**12:00 PM**

**Members Present:**

Joe Mylor, Chairman  
Judge Casey Ellis  
Judge David Fields  
Matt Cull  
Judge Harold Tomlinson  
Henry Bertram  
Sandra May

**Others Present:**

Georgia Heise	Kevin Richardson
Michelle Wilburn	Grant Groen
Justin Pittman	Ben Yancey
Sherry Fitzgerald	Mark Hart
Patty Greene	Phillip Pratt
Leslee Minch	
Jennifer Humphrey	
Amy Marston	

**Welcome**

Chairman Joe Mylor welcomed the Board and guests present. The meeting was called to order at 12:20 p.m. A quorum was present.

**Topic:** Special Presentation of the Spirit of Public Health Award

**Discussion:** Dr. Heise presented the Spirit of Public Health Award to McDonald's Regional Manager, Grant Groen, for his partnership and quick response to a Hepatitis A situation involving a McDonald's employee in Three Rivers District.

**Topic:** Special Guests/Speakers, Representatives Phillip Pratt & Mark Hart

**Discussion:** Representatives Phillip Pratt & Mark Hart followed up with the Board regarding their latest meeting in Frankfort. Both Representatives spoke on the bill that has been proposed, some changes that the Governor has made to it and the possibility of an upcoming special session.

**Old Business**

**Topic:** County Health Assessment

**Discussion:** The Board was given packets to review containing health risks and demographic and socio-economics characteristics for each county in the District. Michelle Wilburn highlighted some of the health risk factors and socio-economic factors that our communities are facing.

**Action:** No action necessary

**Topic:** Performance Management

**Discussion:** Michele Wilburn provided update to the information given at the last board meeting. She noted that she added charts for the Owen County Harm Reduction Program. She noted that the Pendleton County exchange rate is 1.2.

**Action:** No action necessary

**New Business**

**Topic:** Approval of March 21, 2019 Meeting Minutes

**Discussion:** Board members were asked to review the minutes from March 21, 2019. The minutes were reviewed with no discussion.

**Action:** Judge Harold Tomlinson made the motion to accept minutes. Judge Casey Ellis seconded. The motion carried unanimously.

**Topic:** Public Health Transformation

**Discussion:** Dr. Georgia Heise spoke on the changes Three Rivers has made to prepare for the proposed Core Public Health plan. Dr. Heise displayed an organizational chart which illustrated staffing at each Health Center and the District Office. She addressed the KERS contribution rate beginning July 1, 2019, and how Three Rivers has worked to prepare for this large increase.

**Action:** No action necessary

**Topic:** Proposed FY19 Budget Revision

**Discussion:** Board Members were given a copy of the proposed budget amendment for FY19 to review. Finance Manager, Michelle Wilburn advised we amending our current budget to incorporate additional allocations and grants that were awarded throughout the year.

**Action:** Motion was made by Henry Bertram to accept the FY19 budget revision. Judge Tomlinson seconded. Motion passed unanimously.

**Topic:** Proposed Budget Approval-FY20 Budget

**Discussion:** Board Members were given a copy of the proposed budget for FY20 to review. Michelle Wilburn noted that it includes the higher contribution rate of 83.43% for KERS.

**Action:** Motion was made by Henry Bertram to accept the FY20 budget. Judge Harold Tomlinson seconded. Motion was carried unanimously.

**Topic:** Tax Rate

**Discussion:** Dr. Georgia Heise advised that the proposed budget includes a tax rate contribution of 5.4 cents per \$100 of assessed property value.

**Action:** Motion was made by Henry Bertram to set the tax rate at 5.4%. Judge David Field seconded. Motion was carried unanimously.

**Topic:** Taxing District Funds

**Discussion:** Approval of an additional 88,645.00 from each taxing districts to the FY20 Budget if necessary.

**Action:** Motion was made by Judge Casey Ellis to approve the additional funding. Henry Bertram seconded. Motion was carried unanimously.

**Topic:** Annual increment/FY20 Annual Evaluation

**Discussion:** Dr. Heise advised that there will not be an annual increment for FY20. She recommended that our annual evaluation rating for Proficient and Commendable (PC) be set at 1.5 and 3.0 for Highly Commendable (HC).

**Action:** Henry Bertram made a motion for no annual increment for FY20, and to keep the rates the same at 1.5 and 3.0 for the annual evaluation ratings of PC and HC. Motion was carried unanimously.

**Topic:** Policy Change Approval

**Discussion:** Dr. Heise stated that we are required to review our policies every year and make changes if needed. Some of the policies have been changed and need the Board's approval. The changed policies had been sent to the Board two weeks prior to the meeting.

**Action:** Judge Casey Ellis made a motion to approve the policy updates/changes. Henry Bertram seconded. Motion was carried unanimously.

**Topic:** Election of Officers for District Board of Health

**Discussion:** Dr. Heise advised that our current Chairman is Joe Mylor and Vice Chairman is Judge Casey Ellis.

**Action:** Henry Bertram made a motion to keep the current officers in place. Judge Tomlinson seconded. Motion was carried unanimously.


**Topic:** NALBOH

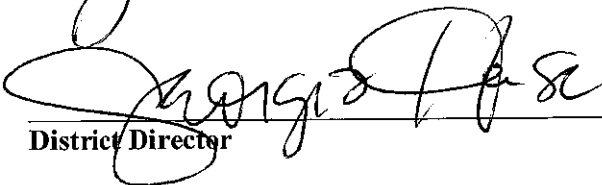
**Discussion:** Dr. Heise made the Board aware of the upcoming NALBOH conference in August.

**Action:** No action necessary

**Topic:** Adjournment

**Action:** Judge Harold Tomlinson made a motion to adjourn. Judge David Fields seconded the motion. Motion was carried unanimously and adjourned at 2:08 p.m.

  
Board Chairperson \_\_\_\_\_ 09/12/19 \_\_\_\_\_  
Date

  
District Director \_\_\_\_\_ 9/12/19 \_\_\_\_\_  
Date

  
Board Secretary \_\_\_\_\_ 09/12/19 \_\_\_\_\_  
Date