

**District Board of Health Meeting Minutes
Three Rivers District Office
Thursday September 12, 2019
12:00 PM**

Members Present:

Joe Mylor, Chairman
Judge Casey Ellis
Judge David Fields
Judge Ryan Morris
Judge Harold Tomlinson
Henry Bertram

Others Present:

Georgia Heise
Michelle Wilburn
Justin Pittman
Sherry Fitzgerald
Lindsey Tirey
Amanda Marston

Welcome

Chairman Joe Mylor called the meeting to order at 12:24 p.m. A quorum was present.

Topic: Approval of June 13, 2019 Meeting Minutes

Discussion: The Board was asked to review the minutes from the last District Board meeting.

Action: Henry Bertram made a motion to approve the minutes from June 13, 2019. Judge Tomlinson seconded. Motion carried unanimously.

Old Business

Topic: Financial Close-Out FY19

Discussion: Michelle Wilburn gave an update on the FY19 close out payments, surplus, expenses and unrestricted reserves.

Action: No Action Needed

Topic: District Office Building Payoff

Discussion: The Board was presented with the pay-off amount for the loan on the District Office Building.

Action: Henry Bertram made a motion to pay off the District Building and made a recommendation to contact the bank to see if they will waive any portion of the early termination fee. Judge Ellis seconded. Motion carried unanimously.

Topic: New District Office/Owen County Health Center Building

Discussion: There was a discussion among the Board regarding how big of a building would be needed to consolidate the District Office and the Owen County Health Center employees.

Action: Judge Tomlinson made a motion that we start looking to see what we can find regarding an adequate building and/or the construction of a new building. Judge Ellis seconded. Motion carried unanimously.

Topic: Quarterly Board Report

Discussion: The Board was each given a Quarterly Board Report to review. Dr. Heise highlighted some of the programs in the report such as HANDS, Emergency Preparedness, Environmental Inspections/Investigations, and Community Health Planning.

Action: No action needed

New Business

Topic: Public Health Transformation Update

Discussion: Dr. Heise gave an update on the current transition to Public Health Transformation. She also announced to the Board that Dr. Angela Tackett Dearing is the new commissioner of DPH.

Action: No action needed

Topic: NALBOH Conference Report/Book/Training

Discussion: Dr. Heise informed the Board that the 2019 NALBOH Conference was very informative. Board Members were given a copy of the Robert's Rules of Order. Dr. Heise advised that she would like to conduct a training for the new Local Board of Health Members.

Action: No action needed

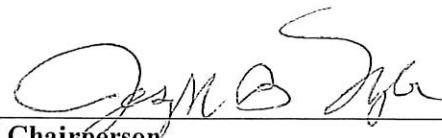
Topic: December All Board Meeting

Discussion: Dr. Heise advised that she would like to have all District and Local Board Members, and Three Rivers Staff at the next Quarterly Board Meeting on December 12th. Location to be determined.

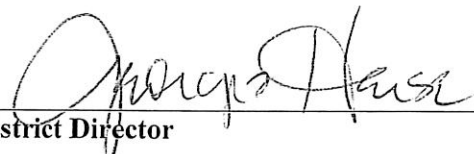
Action: No action needed

Topic: Adjournment

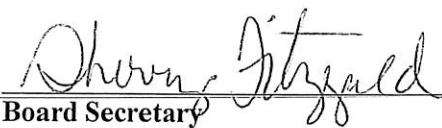
Action: Judge Harold Tomlinson made a motion to adjourn. Judge Ryan Morris seconded the motion. Motion was carried unanimously and meeting adjourned at 1:40 p.m.



Board Chairperson 12/04/19
Date



District Director 12/4/19
Date



Board Secretary 12/04/19
Date