

**PENDLETON COUNTY BOARD OF HEALTH  
MINUTES**

**August 18, 2006**

**Members Present:** Henry Bertram, Judge Executive, Chairman  
Ferne Colvin  
Delbert Cox  
Mark Faulhaber, PE  
Monte McElfresh, DMD  
Tony Hall, DMV  
Trena K. Mains

**Members Absent:** Garnett McKinney  
Jennifer Wright, RPh  
Jean Nordheim

**Staff Present:** Georgia Heise  
Amy Young  
Phyllis Scott

**Call to Order:** Chairman, Henry Bertram declared a quorum present and called the meeting to order at 5:10 pm at the Pendleton County Health Center, located at 329 Highway 330 West, Falmouth, Kentucky.

**Topic:** Approval of November 16, 2005 Minutes

A motion was made by Mark Faulhaber to approve the minutes of the November 16, 2005 meeting as prepared. Delbert Cox seconded the motion, which passed unanimously.

**New Business**

**Topic:** FY 05/06 Financial Statement

**Discussion:** Amy Young reviewed the financial statement prepared for FY 05/06. Ms. Young stated this financial statement had to be published by the end of August.

**Action:** Mark Faulhaber made the motion to accept the financial statement for FY 05/06 as prepared. Delbert Cox seconded the motion which passed unanimously.

**Topic:** FY 06/07 Property Assessment Information

**Discussion:** Amy Young reviewed the property assessment information for FY 06/07. She explained these amounts were based on the 5.4 cents/\$100 contribution rate.

**Action:** Delbert Cox made the motion to keep the tax rate at 5.5 cents/\$100 and to continue to contribute 5.4 cents/\$100 to the district. Ferne Colvin seconded the motion. The motion passed unanimously.

**Topic:** Budget Summary

**Discussion:** Amy Young reviewed the budget summary for the General Account. Ms. Young stated she had prepared the budget in May because it was due to the Governor's Office of Local Development at that time. These statements were prepared prior to getting the property valuation information.

**Action:** Monte McElfresh made the motion to approve the budget summary for the General Account for FY 06/07. Delbert Cox seconded the motion which passed unanimously.

**Topic:** Public Officials Bond

**Discussion:** Ms. Young informed the board members this is done every year. Three Rivers District utilizes a blanket bond as it is more economical. She stated this covers the County Public Health Taxing District signatories as mandated by regulation and was paid for by Three Rivers District for FY 06/07.

**Topic:** Taxing District Audit FY 06

**Discussion:** Georgia Heise informed the board members that the District audit was awarded to Brown & Dougherty, PSC. A recommendation was made to utilize the same firm for the county audits. Ms. Heise said Brown & Dougherty will charge \$900 to do the audit of the taxing district.

**Action:** Delbert Cox made the motion to have the firm of Brown & Dougherty, PSC to perform the audit for the Pendleton County Taxing District. Mark Faulhaber seconded the motion which passed unanimously.

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**Topic:** Election of Officers

**Discussion:** Delbert Cox made the motion to keep the same officers; Henry Bertram, Chairman; Bill Klaber, Vice Chairman; Mark Faulhaber, Treasurer.  
(Bill Klaber resigned from the board.)

**Action:** Delbert Cox made the motion to keep the same officers. Ferne Colvin seconded the motion which passed unanimously.

**Topic:** TRDHD FY 07 Lease Agreement

**Discussion:** Amy Young reviewed the lease agreement between Pendleton County Public Health Taxing District and Three Rivers District Health Department and Home Health Agency.

**Action:** Mark Faulhaber made the motion to accept the lease agreement as prepared. Delbert Cox seconded the motion which passed unanimously.

**Topic:** Pendleton County Board of Health Terms/Nominees

**Action:** Phyllis Scott gave biographical forms to members whose term on the Pendleton County Board of Health expires December 2006. Each member was asked to review and sign the forms. It was discussed that there are two vacancies on the board due to the resignation of Bill Klaber and Candy Baker, DMV.

**Topic:** Pendleton County Appointed Member to TRDHD Board of Health

**Discussion:** Judge Bertram informed the members that Bill Klaber had been the appointed member from the Pendleton County Board to the Three Rivers District Board of Health for several years. Mr. Klaber has resigned from both boards so a new member needs to be appointed to the district board. Judge Bertram asked if anyone would like to volunteer to serve on the district board. Mark Faulhaber volunteered to serve on the District Board of Health.

**Action:** Delbert Cox made the motion to have Mark Faulhaber be the appointed member from the Pendleton County Board of Health to serve on the Three Rivers District Board of Health. Monte McElfresh seconded the motion. The motion passed unanimously.

**Topic:** New Ceiling in Building

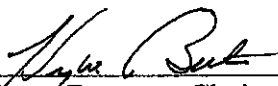
**Discussion:** There was a discussion that a heating and cooling system should be put in the storage room.

**Action:** Mark Faulhaber made the motion to have Delbert Cox receive bids on getting insulation, and a heating and cooling system installed in the storage room. Mr. Faulhaber also included in the motion that Mr. Cox should e-mail the other board members concerning the bids and the approval of the bids could be done by e-mail. Monte McElfresh seconded the motion which passed unanimously.

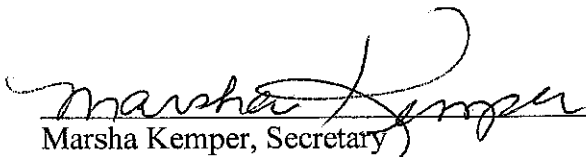
**Topic:** Next Meeting

**Discussion:** It was decided that a meeting should be held in six months.

There being no further business to discuss, the meeting was adjourned by unanimous consent.

  
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Henry Bertram, Chairman

5/7/07  
Date

  
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Marsha Kemper, Secretary

5-7-07  
Date