

# Pendleton County Local Board of Health Minutes

August 09, 2007

**Members Present:** Henry Bertram, Chairman  
Mark Faulhaber, Vice Chairman  
Ferne Colvin  
Dorothy Jean Nordheim  
Joann Florence, RN  
Rose Verax  
Delbert Cox  
Monte McElfresh, DMD

**Members Absent:** Jennifer Wright, RPh  
Tony Hall, DVM  
Trena Mains

**Staff Present:** Georgia Heise, District Director  
Amy Young  
Marsha Kemper, District Secretary

**Welcome and Remarks:** Chairman Henry Bertram welcomed everyone to the meeting held at the Pendleton County Health Center on August 09, 2007. He declared a quorum present and called the meeting to order. There was a brief introduction of all Board members and staff present. Judge Henry Bertram explained to the Board that there are two Physicians moving into the county, and that he has asked them to serve on the Board as soon as the paperwork is complete.

**Topic:** Approval of Minutes- May 07, 2007

**Discussion:** The minutes of the May 07, 2007 meeting were reviewed.

**Action:** Mark Faulhaber made the motion to approve the May 07, 2007 minutes. Delbert Cox seconded the motion, which passed unanimously.

**Old Business:** Judge Bertram explained to the Board about the building construction, when it was built and how it is being paid for. At the present time, the ceiling storage area is not complete. We have tried on two separate occasions to get bids for the project, but were unsuccessful. Georgia Heise made a recommendation that we get Bluegrass Energy to do an Energy Efficiency Study.

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**Action:** Mark Faulhaber made the motion to have Bluegrass Energy do an Energy Efficiency Study. Rose Verax seconded the motion, which passed unanimously.

**Discussion:** Judge Bertram also explained that if Bluegrass Energy states that we need to fix the storage area, then we go ahead and re-bid with the people that bid before. He added that the Board members could vote or add their comments on the bids either by e-mail or phone.

**Action:** Mark Faulhaber made the motion that if Bluegrass Energy states that we need to fix the storage area, that we can contact the Board members by e-mail or by phone to get the vote on whether to fix it or not. Delbert Cox seconded the motion, which passed unanimously.

**Discussion:** Judge Bertram explained concern about the blacktopping on the parking lot. He stated that only a base coat was put down, and at one time a sealant, never a surface coat. Judge Bertram made the recommendation that we get Mego Construction to put down a surface coat, which would be an inch and half thick, and also to have the parking lot striped.

**Action:** Dr. Monte McElfresh made the motion to have Mego Construction blacktop the parking lot, and also to have the parking lot striped. Delbert Cox seconded the motion, which passed unanimously.

## **New Business**

**Topic:** Pendleton County Statistics

**Discussion:** Georgia Heise made a presentation reviewing how Three Rivers District ended the fiscal year 2007 and the projected budget for 07/08. Ms. Heise explained the sources of funding that Three Rivers received for the services given throughout the year and the amount of money the Pendleton County Public Health contributed to Three Rivers District for the operation of Pendleton County Health Center. Ms. Heise also presented the number of services provided in the different departments.

**Topic:** FY 06/07 Financial Statement

**Discussion:** Amy Young reviewed the FY 06/07 Financial Statement with the Board members. She explained to the Board members that this statement would be published in the local paper. Judge Bertram made recommendation to research with other banks in Pendleton County, on what they have to offer us as far as the interest on our account.

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**Discussion:** Judge Bertram made the recommendation that when we print the Financial Statement in the newspaper that we also put an insert at the bottom that Pendleton County residents received \$ 822,173.49 in services for this last Fiscal year.

**Action:** Mark Faulhaber made the motion to approve the Financial Statement as presented, and also to print the insert in the newspaper. Delbert Cox seconded the motion, which passed unanimously.

**Topic:** FY 07 Pendleton County Property Assessment Information

**Discussion:** Amy Young reviewed the FY 07 Property Assessment Form we received from the office of Property Valuation. She explained that we receive this form every year and it gives the total amount of property in Pendleton County that is subject to taxation.

**Topic:** Pendleton County Budget Summary General Fund 07/08

**Discussion:** Amy Young reviewed the budget summary forms for FY 07/08. She explained to the Board members this budget must be submitted to the GOLD office each year in May, so the figures are a projection of what will be done in the Fiscal year 2008.

**Action:** Dr. Monte McElfresh made a motion to approve the Budget Summary for the General Funds for FY 08. Rose Verax seconded the motion, which passed unanimously.

**Topic:** Public Officials Bond

**Discussion:** Ms. Young informed the Board members that each year Three Rivers District is mandated to acquire bonding for individuals at Three Rivers District for the maximum amount of funds that they have access to at any given point within the year. Three Rivers District purchases the bonding under a blanket KACo policy that also covers our Local Board of Health signatories.

**Topic:** Election of Officers

**Discussion:** Marsha Kemper informed the Board members that the present Chairman is Henry Bertram.

**Action:** Mark Faulhaber made the motion to keep Judge Henry Bertram Chairman. Rose Verax seconded the motion, which passed unanimously.

**Discussion:** Marsha Kemper informed the Board members that the present Vice Chairman is Mark Faulhaber

**Action:** Delbert Cox made the motion to keep Mark Faulhaber as Vice Chairman. Joann Florence seconded the motion, which passed unanimously.

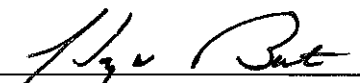
**Discussion:** Marsha Kemper informed the Board that they needed to elect a treasurer. Delbert Cox made the recommendation that Dorothy Jean Nordheim be nominated for treasurer, and also that she become the third signatory on the checking account.

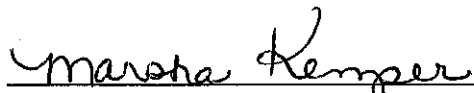
**Action:** Mark Faulhaber made the motion to elect Dorothy Jean Nordheim as treasurer, and for the third signatory on the checking account. Rose Verax seconded the motion, which passed unanimously.

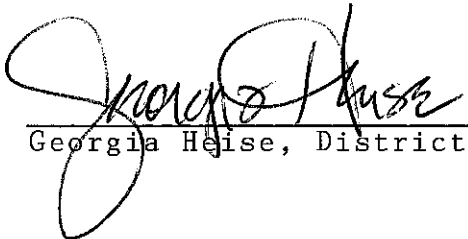
**Topic:** Pendleton County Board of Health Terms/ Nominees

**Discussion:** Marsha Kemper explained to the Board members that every year the Biographical sheets have to be updated for the different positions. She then passed out the forms for the Board members to fill out. Judge Bertram made a recommendation that at the next Board meeting we should have Special Recognition for Mildred Dickerson.

**Action:** Mark Faulhaber made the motion to adjourn the meeting. Dr. Monte McElfresh Seconded the motion, which passed unanimously.

  
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Judge Henry Bertram, Chairman

  
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Marsha Kemper, District Secretary

  
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Georgia Heise, District Director