



**Pendleton County Local Board of Health
Pendleton County Health Center Conference Room**

May 3, 2023

12:00 PM

Members Present

Dr. Brian Schack (Zoom)
Tabitha Biddle (Zoom)
Rose Verax
Judge David Fields
JoAnn Cordray
Henry Bertram
Monte McElfresh (Zoom)

Jennifer Wright (Zoom)
Allison Nichols (Zoom)
Theresa Flairy
Billy Matthews (Zoom)

Staff Present

Dr. Georgia Heise
Katie Columbia
Kendall O'Toole
Sherry Fitzgerald
Michelle Wilburn (Zoom)

Welcome

Chairman Brian Schack called the meeting to order at 12:05 PM. A quorum was present.

Topic: Meeting minutes

Discussion: The Board reviewed the meeting minutes from June 23, 2022, with no further discussion.

Action: Theresa Flairy made a motion to accept the minutes as presented. Joann Cordray seconded. The motion passed unanimously.

Topic: Pendleton Taxing District Audit

Discussion: Dr. Heise presented the copy of our yearly audit and highlighted that there were no findings.

Action: Rose Verax made a motion to accept the Audit Report. Henry Bertram seconded. The motion carried unanimously.

Topic: FY23 Budget Amendment

Discussion: Board Members were given a copy of the amended FY23 budget to review.

Action: A motion was made by Judge David Fields to approve the amendment of the FY23 Budget. Rose Verax seconded the motion. Motion passed unanimously.

Topic: Facility Renovations

Discussion: Dr. Heise brought the board up-to-date on the facility renovations. Some of the renovations have been completed (some walls have been painted, septic work, work to restrooms). She also discussed a grant that could be received through the AD District to build a drive-thru garage area and complete other renovations to the building.

Action: Dr. Brian Schack made a motion to start the grant application process through the AD District. Henry Bertram seconded. Motion passed unanimously.

Topic: FY24 Tax Rate and Contribution Rate to District Operations

Discussion: Board Members were given a copy of the proposed FY24 Budget. Dr. Heise highlighted that the proposed budget includes the current tax rate of 5.8% and contribution rate of 5.4% remaining the same.

Action: Joann Cordray made a motion to approve the proposed FY24 Budget, along with the tax rate of 5.8% and 5.4% contribution rate. Rose Verax seconded. Motion passed unanimously.

Topic: KALBOH/NALBOH Conference

Discussion: Dr. Heise extended an invitation to the Board Members to attend the KALBOH and NALBOH conference this year.

Action: No action needed.

Topic: Board Biographical Info Sheets

Discussion: Dr. Heise made the board aware of needing updated biographical sheets on each board member for the state.

Action: No action needed.

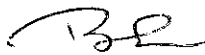
Topic: Election of FY24 Officers (Chair, Vice-Chair)

Discussion: It was discussed that the current officers are Dr. Brian Schack, Chairman and Allison Nichols, Vice-Chair and the designees to the District Board are Henry Bertram and Judge David Fields.

Action: Dr. Brian Schack made a motion to keep the officers the same. Judge David Fields seconded the motion. The motion passed unanimously.

Topic: Adjourn

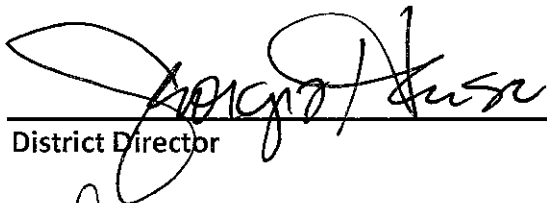
Action: Henry Bertram made a motion to adjourn. Judge David Fields seconded. The meeting was adjourned at 12:31 PM.



7/31/2024

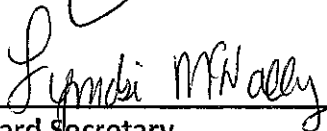
Board Chairman

Date



7/31/24
Date

District Director



7-31-24

Board Secretary

Date