



Pendleton County Board of Health

Monday, July 21, 2025
12:00 pm

Pendleton County Health Center

Members Present:

Shanon Sandy
Billy Matthews
JoAnn Cordray
Theresa Flairty
Judge David Fields
Monte McElfresh
Dr. Brian Schack
Tabatha Biddle
Allison Nichols
Jennifer Wright

Staff Present:

Dr. Georgia Heise
Lyndsi McNally
April DeFalco
Natasha Trauth
Linde Eaton
Jacqueline Vititoe
Amy Marston
Holly Bowman
Emily Crittenden
Don Jacobs

Welcome

Chairman, Dr. Brian Schack, called the meeting to order at 12:05 pm A quorum was present.

Topic: Minutes from 11/7/2024

Discussion: Dr. Heise explained the minutes from 11/7/2024 were incomplete and suggested the board table the minutes for further discussion, the board agreed.

Action: No action taken.

Topic: FY 2024 Audit

Discussion: Dr. Heise shared FY 2024 Audit.

Action: JoAnn Cordray made a motion to accept the FY 2024 Audit, Allison Nichols seconded. The motion carried unanimously.

Topic: FY 2025 Budget Amendment

Discussion: Dr. Heise shared 2025 Budget Amendment.

Action: Judge David Fields made a motion to approve, JoAnn Cordray seconded. The motion carried unanimously.



Topic: FY 2026 Budget and Tax Rate

Discussion: Dr. Heise presented the FY 2026 Budget, which included a tax collection rate of 5.8 cents for every \$100.00 of assessed property value and a contribution rate to Three Rivers of 5.4 cents for every \$100.00 of assessed property value.

Action: Allison Nichols made a motion to approve the FY 2026 budget as well as the tax rate of 5.8 cents for every \$100.00 of assessed property value and approving the contribution rate to Three Rivers of 5.4 cents for every \$100.00 of assessed property value, JoAnn Cordray seconded. The motion carried unanimously.

Topic: Community Garden

Discussion: Dr. Heise along with Pendleton County employees Linde Eaton and April DeFalco discussed a possible community garden and pergola on the grounds of the Pendleton County Health Department. The estimated cost for the project is around \$5,000.00. The board discussed this project, suggesting community partners be invited in the garden.

Action: The matter will be discussed further with no action taken at this time.

Topic: Announcements

Discussion:

- Elections: Dr. Heise discussed the election of Chair, Vice-Chair, and District Board designee positions. The board agreed to keep representatives the same, which are Dr. Brian Schack as Chair, Allison Nichols as Vice-Chair, and Dr. Brian Schack as District Board designee.
- Gala announced but has since been rescinded due to schedule constraints. An invitation to the December staff meeting will be sent to all board members.
- Dr. Heise discussed the hiring process for a new Public Health Director and how a special hiring committee must be formed. The board appointed Judge David Fields as the Pendleton County representative on the Public Health Director hiring committee.

Action: Judge David Fields made a motion to keep the current officers in place; Billy Matthews seconded the motion. The motion passed unanimously. Billy Matthews made a motion to appoint Judge David Fields as the Public Health Director hiring committee designee, JoAnn Cordray seconded. The motion passed unanimously.

Topic: Adjourn

Action: Billy Matthews made a motion to adjourn; Theresa Flairty seconded the motion at 12:34 pm. The motion passed unanimously.



BR

Board Chairperson

6/29/2026

Date

George Huse

District Director

7/21/25

Date

Syndee McNally

Board Secretary

6/29/26

Date